



**DEPARTMENT OF THE AIR FORCE**  
**HEADQUARTERS 319TH RECONNAISSANCE WING (ACC)**  
**GRAND FORKS AIR FORCE BASE, NORTH DAKOTA**

**PRIVATELY OWNED FIREARMS (POF) ACKNOWLEDGMENT LETTER**

1. Authority: IAW AFMAN 31-101, Volume 2, Enclosure 5, para. 8.b.4, registration of POFs is mandatory when stored on the installation. This includes weapons stored in family/privatized housing located on the installation and the armory.

(a) At a minimum, registration will consist of the name and contact information of owner; record of firearm manufacturer, model, serial number and caliber/gauge; and location where the firearm will be stored.

(b) Use AF Form 1314, Firearms Registration, to register POFs. Security Forces will transfer all information from the AF Form 1314 into the Security Forces approved information system of record. The AF Form 1314 will be used to register up to five firearms per form. Use additional AF Form 1314s as required for number of weapons and number sequentially (e.g., 1 of 2, 1 of 3, 2 of 3 and so on as needed).

(c) Unit Commanders will ensure each person registering a firearm for storage on the installation signs a DD Form 2760, *Qualification to Possess Firearms or Ammunition*, acknowledging they do not have a qualifying conviction under the Lautenberg Amendment to the 1968 Gun Control Act, in accordance with DoDI 6400.6, Title 18 USC § 922, and AFI 40-301, *Family Advocacy*.

(d) Unit Commanders will maintain the signed DD Form 2760 and send copies to Security Forces. For installations with non-DoD affiliated civilians living in privatized housing who do not have a unit commander, the installation commander will publish local policy for registration of their POFs.

(e) Installations may require/authorize: checks of authoritative sources to verify the lawful possession of a POF (e.g., based upon restrictions concerning particular firearms or location) and information about whether or not an individual has a qualifying conviction prohibiting the possession of firearms (e.g., Lautenberg Amendment).

2. A **firearm** is a weapon that expels a projectile by explosion, including the frames or receivers of such weapons. The definition of a "firearm" also includes silencers and destructive devices, such as explosives.

3. **Acknowledgment of Responsibilities:** After reading, sign and date this acknowledgment letter stating you fully understand the POFs policy on Grand Forks AFB (GFAFB) in accordance with (IAW) AFMAN 31-101, Volume 2, Enclosure 5, para. 8 and the GFAFB Integrated Defense Plan (IDP), Tab H, Appendix 1, Annex C. Your signature on this letter endorses your understanding of POF procedures on the installation and adherence to the guidance listed throughout this document.

(a) Weapons registration with the 319th Security Forces (SF) Pass & Registration section in building #339 is MANDATORY for all personnel living on GFAFB military housing within 72 hours or next duty day upon purchase or arrival to the installation. For any questions related to firearm registration within housing, contact the Pass & Registration Section at 747-4234/4379

(b) Personnel in the dormitories/billeting will register and house their weapons at the SF armory at 747-3823.

(c) POFs must be transported directly to and from authorized on-base storage locations (i.e., private dwelling, SF armory). Essential stops can be made if POFs are not left unattended or unsecured. POFs must be unloaded while on the installation. They will be placed out of the immediate grasp of the operator or any passengers, in automobile trunks, truck beds with a cargo bed cap, or in the passenger portion of a truck without a cargo bed cap. Under no circumstances will POFs be concealed under seats, in glove compartments, or in other "hiding" places. Ammunition and POFs will be separated during transport (i.e., ammunition in the glove compartment and the weapon in the trunk).

(d) Air-powered weapons like BB and pellet guns, black powder weapons, authentic replicas of antique firearms, bows and arrows, underwater spear guns, hunting slingshots, and throwing spears will not be stored in the security forces armory. Arrangements must be made by dormitory residents to store the weapons at another location (i.e. supervisor's house, first sergeant's office). These weapons are not considered a firearm.

(e) Whenever SF, Department of the Air Force (DAF) police inquire, incident to a lawful stop, search or inspection on an installation, personnel must declare possession of a POF.

(f) Federal, state, and local law enforcement officers may carry concealed weapons on base while performing official duties. Written authorization must be received from the 319 MSG/CC for all other individuals prior to bringing concealed firearms on the installation.

(g) It is the responsibility of all personnel on the installation to report infractions of POF regulations or report personnel who exhibit behaviors not consistent with responsible firearms security and safety to appropriate command authority and/or installation security/law enforcement personnel.

4. I fully understand the POFs policy on Grand Forks AFB (GFAFB) in accordance with (IAW) AFMAN 31-101, Volume 2, Enclosure 5, para. 8 and the GFAFB Integrated Defense Plan (IDP), Tab H, Appendix 1, Annex C. My signature on this letter endorses my understanding of POF procedures on the installation and adherence to the guidance listed above.

\_\_\_\_\_  
Last Name, First Name, M.I.

\_\_\_\_\_  
Rank/Status

\_\_\_\_\_  
Date

\_\_\_\_\_  
User Signature