ATTENTION: View Germany's critical information on travel restrictions for types of exemptions, additional travel documentation and COVID-19 quarantine requirements.

ATTENTION: See MOD 02 to the USEUCOM COVID-19 TASKORD DTG 251622Z Oct 20, directing EUCOM Headquarters and component response to potential outbreaks of COVID-19 within the EUCOM AOR. MOD 02 rescinds and supersedes up to, and including, FRAGORD 08 to MOD 01 to USEUCOM COVID-19 TASKORD. MOD 02 provides updated COVID-19 guidance as EUCOM transitions to Phase I (Protect) of Base Plan 4451-19 Pandemic Influenza & Infectious Disease (PI-ID).

Last Modified: 21-Jan-21

**SECTION I: GENERAL ENTRY REQUIREMENTS**

NOTE 1: Types of US Special Issuance Passports: Official (maroon), Diplomatic (black), No-Fee Regular (blue) and Service (grey).

NOTE 2: The Regular (blue) Passport, also known as "Tourist Passport" is not authorized for official travel unless specifically identified in Section I.A, below. Travelers planning to perform unofficial (personal) travel during or in conjunction with their official overseas assignments, should obtain (at their own expense) a Regular (Tourist) Passport prior to departure from CONUS.

A. IDENTIFICATION CREDENTIALS FOR OFFICIAL TRAVEL

NOTE 1: Information on obtaining Special Issuance Passports and Visas is available on the DoD Passport Matters website (.mil/.gov domain restricted).

1. US Military.
   a. Military personnel on official business require military ID card and NATO or service travel orders. References to the service regulations on NATO travel orders appear in the Foreign Clearance Manual: C3.2.2.2.1. Sample NATO travel orders are available at natoform.pdf.
b. Military personnel assigned to positions or units with missions that may require
deployment to other countries that do require passports should bring a passport to
Germany.

c. Official passport required for military personnel assigned to Africa Command, NATO
AWACS E-3A Component, Geilenkirchen NATO Air Base, Detachment 1 USAFE Air
Postal Squadron Frankfurt Main, USAFE Air Postal Squadron Ramstein, NATO Support
Stuttgart (UIC 43069), and NATO Rapid Deployable Corps (NRDC) Muenster. Military
personnel assigned to a NATO unit other than the NRDC Muenster and NATO Support
Stuttgart, but tagged to a NATO Response Force (NRF) position must procure their
passport upon arrival in theater.

d. Military personnel who already possess a passport (official or tourist) should carry that
passport with them for travel beyond Germany on duty or leave.

2. US Government civilians.

a. Special Issuance Passport required, except as noted in section I.A.2.b, below. Passport
must be valid for at least three (3) months beyond travelers planned departure from the
Schengen area for short stays or temporary duty (TDY). For Permanent Change of
Station (PCS) assignments or stays longer than six (6) months, passport must be valid
for at least three (3) months at the time of entry into the Schengen area and can be
renewed at the sponsor's servicing military passport facility not earlier than (NET) six (6)
months prior to the expiration date.

b. US citizen civilian personnel on a command-sponsored assignment and all
accompanying US citizen family members of both military and civilian personnel should
arrange with a US military passport office or agent to obtain a State Department-issued
Status of Forces Agreement (SOFA) stamp in their US Special Issuance Passport before
arriving in Germany. NOTE: State Department does not place SOFA stamps in non-US
Passports. These personnel may enter Germany without the State Department-issued
SOFA stamp in unique or emergency circumstances. For example, if a requested Special
Issuance Passport fails to arrive on time or is erroneously issued without a SOFA stamp,
a DoD civilian or a family member (traveling on a US passport) can travel on the Special
Issuance Passport issued without a SOFA stamp or a tourist passport and obtain a SOFA
identification certificate within 90 days after arrival in Germany. Non-US citizen family
members of US Forces personnel who are not citizens or nationals of one of the
countries listed in I.A.6.e.(1), below, also may travel to Germany on their passport and
obtain their required SOFA identification certificate within 90 days after arrival in
Germany. In both of these cited situations, a copy of the sponsor's official travel orders
must be in the physical possession of the traveler. Boarding should not be denied for lack
of a Special Issuance Passport or SOFA stamp for US passport holders and holders of
passports not listed in Section I.A.6.e.(1), below. All USG civilians require a passport to
enter Germany. Passport must be valid for at least three (3) months beyond travelers
planned departure from the Schengen area.

c. US Forces family members who are citizens or nationals of one of the countries listed in
I.A.6.e.(1), below, must arrange with their US military passport office or agent for prior
issuance of a SOFA identification certificate by the Region Director, IMCOM - Europe G-
1, in accordance with the procedures indicated. These persons are not authorized to
travel to Germany as dependents of US Forces members without possession of the
required SOFA identification certificate. Boarding cannot be accomplished without SOFA
identification certificate.

d. Non-command sponsored eligible family members will be issued SOFA Identification
provided the sponsor is assigned in Germany and they meet all other criteria for issuance
of a SOFA Identification Certificate.

e. Third-country nationals require a valid passport. The SOFA Identification Certificate
replaces the requirement for a visa. Eligible family members may enter Germany without
a visa or enter on an expired visa provided they have a valid SOFA Identification
Certificate and their sponsor is currently on assignment to Germany.
f. DoD civilians traveling on TDY to Germany for 90 days or more require a SOFA stamp or certificate. TDYs of less than 90 days do not require a SOFA stamp or certificate.
g. Effective 9 September 2015, issuance of a SOFA Identification Certificate and Command Sponsorship is authorized for eligible same-sex spouses of Military and Civilian personnel on orders to or assigned to Germany as described in the following link: https://www.army.mil/article/155142. For further details see attached USAREUR GENADMIN Message.

3. Eligible family members.
   a. See I.A.2, above.
   b. SOFA status for eligible family members travelling in advance of their sponsor’s assignment in country is not authorized. Eligible family members who arrive in Germany in advance of their sponsor’s report date (according to the assignment orders) are not eligible for SOFA status with the related privileges (e.g., taxation and customs). They are also subject to German immigration and registration laws. The German government does not support any exceptions to the applicable provisions of the NATO SOFA and the Supplementary Agreement thereto.

4. DoD-sponsored contractors.
   a. Passport required. Passport must be valid for at least three (3) months beyond travelers planned departure from the Schengen area.
   b. Visa not required for US passport holders for stays of less than 90 days.

5. Personnel assigned to the US Embassy.
   a. Diplomatic or official (maroon) Special Issuance Passport required for military and civilian DoD personnel permanently assigned to the US diplomatic mission for diplomatic or consular work as defined by the applicable Vienna Conventions. This includes staff of the USDAO, the ODC, FSB, DASSO, DL-4, Army R&D, and Air Force R&D, and eligible family members of such personnel. Permanent assignment is defined as more than 90 days.
   b. Diplomatic visa required for such personnel and their eligible family members.
      (1) If a German diplomatic or consular official tells such personnel that no visa is required, they should note the official's name and inform the US Embassy so it can bring the matter to the attention of the appropriate German authorities.
      (2) Be sure to obtain the diplomatic visa before arriving in Germany. Without it, the required protocol identification card from the German government cannot be obtained and the traveler must proceed to a neighboring country and obtain the visa there, at considerable additional expense to the US Government and inconvenience to all concerned.
      (3) TDY travelers who remain less than 90 days and do not engage in diplomatic or consular work do not require a visa.

6. Third-country nationals (including eligible family members). DO NOT CALL THE GERMAN EMBASSY OR CONSULATE, follow the instructions below.
   a. Citizens or nationals traveling on passports from one of the countries listed in section I.A.6.e.(1), below must obtain a SOFA Identification certificate from Regional Director, IMCOM - Europe G-1 prior to arrival in Germany. Failure to obtain SOFA Identification prior to arrival in Germany may result in denial to enter Germany and immediate deportation.
   b. Documents required by Region Director, IMCOM - Europe G-1, in Sembach, Germany.
(1) Passport.

(2) Copy of orders to Germany.

(3) AE Form 600/77A (for sponsors already assigned in Europe) or DD 1056 (for all others).

(4) Copy of one of the following four (4) documents:
   (a) Immigrant Visa in the passport.
   (b) Copy of lawful "Permanent Residence Card" (aka "green card"), or
   (c) US Customs/United States Citizenship and Immigration Services (USCIS) stamp in passport extending validity of lawful Permanent Residence Card, or
   (d) USCIS document confirming an approved immigrant visa petition (e.g., Form I-171 (Notice of Approval of Relative Immigrant Visa Petition) or Form I-797 (Notice of Action). Notice of Action must also be an approval document, as USCIS has many different uses for Form I-797 (Notice of Action) such as scheduling appointments, acknowledging receipt of documents, etc.

j. Mailing address for requests for SOFA Identification is:
   IMCOM - Europe G-1
   ATTN: IMEU-HRD-M/SOFA
   Unit 23103
   APO AE 09136-9997
   Or international mail (must be sent via DHL, UPS, or FedEx):
   IMCOM - Europe G-1
   ATTN: IMEU-HRD-M/SOFA
   Sembach Kaserne, Bldg 111
   67681 Sembach Heuberg, Germany

k. Normally, SOFA Identification Certificates CANNOT be issued for Family members arriving in Germany on PCS orders more than 10 weeks prior to sponsor's arrival date in Germany. Exceptions can be made on a case-by-case basis if TDY enroute is involved for the military member (sponsor). In all cases, the family members are not covered under the SOFA agreement in Germany until the sponsor arrives in the command. If eligible family members (spouse and children) travel to Germany prior to sponsor's arrival, they may require a visa.

l. Countries requiring issuance of a SOFA identification certificate by Region Director, IMCOM - Europe G-1, are indicated below. SOFA identification certificates will not be issued until documentation is provided substantiating the individual's US permanent residence status or approval for US immigration. Forms of documentation required are noted in Section I.A.6.b, above.

(1) Countries requiring issuance of a SOFA identification certificate by Region Director, IMCOM - Europe G-1:
   (a) Note that the forms of documentation attesting to US residence or immigration status that are specified above in subheading I.A.4.b, above, are not required from citizens or nationals of countries with an asterisk (*) after the country name in the list below. While documentation is not required, IMCOM - Europe G-1 still must issue the SOFA identification certificate.
   (b) Citizens or nationals from the countries with a double asterisk (**) are not required to have a visa to enter Germany if they hold a biometric passport. These individuals with a biometric passport may travel to Germany on their biometric
passport and obtain a SOFA identification certificate within 90 days after arrival in Germany. A copy of the sponsor’s official travel orders must be in the physical possession of the traveler. SOFA identification can be issued at the local passport office for these individuals.

(c) Citizens that hold passports from countries that are NOT listed below may obtain the SOFA identification certificate after arrival in Germany. SOFA identification certificate must be obtained within 90 days of arrival in Germany.

Afghanistan, Albania**, Algeria, Angola, Armenia, Azerbaijan, Bahrain, Bangladesh, Belarus, Belize, Benin, Bhutan, Bolivia, Bosnia-Herzegovina**, Botswana, British Virgin Islands, Burkina Faso, Burundi, Cambodia, Cameroon, Cabo Verde, Cayman Islands, Central African Republic, Chad, China (Peoples Republic of China), China (Taiwan - Republic of China), Comoros, Congo (Democratic Republic of the), Congo (Republic of the), Cote d'Ivoire (Ivory Coast), Cuba, Djibouti, Dominican Republic, East Timor, Ecuador, Egypt, Equatorial Guinea, Eritrea, Ethiopia, Falkland Islands, Fiji, Gabon, Gambia, Georgia**, Ghana, Guinea, Guinea Bissau, Guyana, Haiti, India, Indonesia, Iran, Iraq, Jamaica, Jordan, Kazakhstan, Kenya, Kosovo, Kuwait, Kyrgyzstan, Laos, Lebanon, Lesotho, Liberia, Libya, Macedonia**, Madagascar, Malawi, Maldives, Mali, Mauritania, Micronesia (Federal States of)*, Moldova**, Mongolia, Montenegro**, Montserrat, Morocco, Mozambique, Myanmar (Burma), Namibia, Nauru, Nepal, Niger, Nigeria, North Korea, Oman, Pakistan, Palestinian Authority, Papua New Guinea, Philippines, Pitcairn Islands, Qatar, Russia, Rwanda, Sao Tome and Principe, Saudi Arabia, Senegal, Serbia**, Sierra Leone, Somalia, South Africa, Sri Lanka, St. Helena, St. Lucia, Sudan, Suriname, Swaziland, Syria, Tajikistan, Tanzania, Thailand, Togo, Tunisia, Turkey, Turkmenistan, Turks and Caicos, Uganda, Ukraine**, Uzbekistan, Vietnam, Western Samoa, Yemen, Zambia, Zimbabwe.

7. Consult Section IV, below, to ensure compliance with any requirements for Country Clearance, Theater Clearance, and Special Area Clearance (if required).

B. IDENTIFICATION CREDENTIALS FOR LEAVE TRAVEL

1. Military personnel assigned to Germany for PCS, TDY, etc. who travel to locations outside Europe and North Africa (including the US) do not require a passport to return to duty in Germany but do require ID card and leave orders.

2. Personnel stationed in Europe or North Africa do not require a passport to visit Germany on leave but do require military ID and leave documentation that identifies their European or African duty station. Personnel stationed in Turkey are technically in Asia and require a passport per German Immigration authorities. The leave form must list all of the countries to be visited or traveled through (i.e., Block 17 on the DA Form 31 for Army or equivalent comments/remarks sections on USAF, USN, and USMC leave orders). Accompanying family members of such personnel must possess a valid passport.

   a. US military personnel assigned to OFS do not require a passport to visit Germany on leave provided:
      
      (1) They have valid military ID.

      (2) They are participating in an OFS R&R program. Be prepared to present copy of OFS orders.
(3) They arrive bearing Department of the Army (DA) Form 31. Non-Army personnel must complete DA Form 31 prior to boarding aircraft for Germany.

   (a) Note that all US military, not just Army, must arrive bearing DA Form 31, because the agreement with Germany specifies that form. Non-Army personnel must therefore complete DA Form 31 in addition to any form their own service requires.


(4) For ARRIVALS/DEPARTURES AT RAMSTEIN AB ONLY:

   a. (a) The service member may present copy of service leave orders vice DA Form 31. Acceptable leave orders are: Department of the Air Force (AF) Form 988, Department of the Navy (NAVCOMPT) Form 3065, Department of the Navy US Marine Corps (NAVMC) 3, US Coast Guard (CG) FORM 2519 or Department of the Army (DA) Form 31.

   b. (b) All US military who wish to use the commissary, base/post exchange, or purchase gas coupons must have Customs put their stamp on the leave from when they process through the terminal at Ramstein.

(5) They have entered the following information in DA Form 31:

   (a) First and last name.

   (b) Date and place of birth (in Block 17).

   (c) Last four digits of Social Security number (i.e., XXX-XX-1234).

   (d) Indication of the issuing authority.

   (e) Signature of the approving authority.

   (f) Indication of the validity period.

   (g) An explicit statement on the leave form that the form is "valid for the purpose of travel to Germany."

(6) They are US citizens or US permanent resident aliens.

   (a) DA Form 31 for any US permanent resident alien must note that person’s current citizenship.

   (b) US resident aliens who are citizens of "visa required countries" must obtain a German visa from a German diplomatic mission to place on their DA Form 31 in lieu of a passport from their country.

(7) US military authorities inform German immigration authorities assigned to perform inspections at US military airfields of the arrival times of such personnel. (Note that this notice is not required in Berlin.)

   o. Note that the passport exemption for OFS personnel on leave applies only to Germany. Personnel traveling to any other EU member state may require passport.

4. Passport required for all other DoD personnel and eligible family members. Passport must be valid for at least three (3) months beyond travelers planned departure from the Schengen area.

   a. Third-country nationals require a valid passport. The SOFA Identification Certificate replaces the requirement for a visa. Eligible family members may enter Germany without a visa or enter on an expired visa provided they have a valid SOFA Identification Certificate and their sponsor is currently on assignment to Germany.

5. Visa requirements for holders of following normal (tourist) passports:
a. Visa NOT required: Australia, Austria, Belgium, Bulgaria, Canada, Cyprus, Czech
Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland,
Ireland, Israel, Italy, Japan, Korea (Republic -South), Latvia, Liechtenstein, Lithuania,
Luxembourg, Malta, Netherlands, New Zealand, Norway, Poland, Portugal, Romania,
Slovakia, Slovenia, Spain, Sweden, Switzerland, United Kingdom (British citizen) and
USA.
b. Visa NOT required for stays of less than 90 days in a 180 day period: Andorra, Antigua &
Barbuda, Argentina, Bahamas, Barbados, Brazil, Brunei, Chile, Costa Rica, Croatia, El
Salvador, Guatemala, Honduras, Hong Kong (SAR China), Macau (SAR China),
Malaysia, Mauritius, Mexico, Monaco, Nicaragua, Panama, Paraguay, San Marino,
Singapore, St. Kitts & Nevis, Taiwan (China - Taipei Passport includes Personal ID
number), Uruguay, Vatican City and Venezuela.
c. Visa NOT required for stays of less than 90 days in a 180 day period (Passport must
contain integrated chip): Albania, Bosnia & Herzegovina, Macedonia, and Montenegro.
d. Non-US passport holders with a valid Schengen Visa may enter/exit Germany provided
the passport and visa are both valid.

6. Travelers may obtain the latest visa information and entry requirements from the
German embassy located at 2300 M Street NW, Washington DC or one of the German consulates in
Atlanta, Boston, Chicago, Houston, Los Angeles, Miami, New York, or San Francisco.

7. Space-available (space-A) travel:

a. Ramstein Air Base and Spangdahlem Air Base should be used for space-A travel on US
military and commercial aircraft.
b. NATO policy and German and European Union (EU) law affirm that Geilenkirchen NATO
Air Base is not an authorized port of entry for persons seeking entry into the EU or
Germany. Only the following personnel are authorized to travel space-A into or out of
Geilenkirchen NATO Air Base:

(1) Military members or US Government civilians permanently assigned to
Geilenkirchen.
(2) Travel-eligible, command-sponsored eligible family members of personnel
permanently assigned to Geilenkirchen.
(3) Military members or US Government civilians assigned TDY to Geilenkirchen (but
not their eligible family members).

h. No other ID card-holders are authorized to travel space-A into or out of
Geilenkirchen NATO Air Base. Those who are not authorized include dependents of
personnel assigned TDY to Geilenkirchen, personnel assigned permanently or TDY to
other bases or facilities in Germany, as well as retired military members and CONUS-
assigned personnel not TDY to Geilenkirchen and their dependents.

(1) Note that it is illegal for any person not covered by the Status of Forces Agreement
(SOFA) to enter Germany at Geilenkirchen NATO Air Base because it is not an
authorized port of entry. Persons entering Germany illegally may be detained by
German immigration authorities and forced to return to the US at their own expense.
(2) PCS into or out of NATO AB Geilenkirchen on any Air National Guard KC-135
or KC-46 is not permitted nor authorized.

i. Authorized personnel wishing to travel space-A into Geilenkirchen NATO Air Base must:
(1) Notify the air passenger terminal at Geilenkirchen (phone: 011-49-2451-63-4067) at least 48 hours before the expected arrival of the flight in order to allow for any required notifications to German customs and immigration authorities. (This is not necessary for travelers returning to Geilenkirchen on a round trip because they have already processed through the air passenger terminal.)

(2) Be prepared to present:
   (a) A valid passport.
   (b) A signed (Geilenkirchen NATO Air Base) Command Sponsorship Letter or a set of orders showing their permanent duty station as Geilenkirchen NATO Air Base.
   (c) A valid military ID (if a military member).

   a. Passport and visa requirements may vary for non-US citizens and for dual nationals traveling on non-US passports. Such travelers should check with a German embassy or consulate to determine what credentials are required for entry.

9. Requirements to register with the US Embassy: For information on registration, see VII.A, below.

10. Consult Section IV, below, to ensure compliance with any requirements for Country Clearance, Theater Clearance, and Special Area Clearance (if required).

C. IMMUNIZATIONS AND OTHER MEDICAL REQUIREMENTS

   a. International travelers aged greater than or equal to six (6) months. Measles, mumps, and rubella are endemic in many European countries and protection against measles, mumps, and rubella is important before international travel. All persons aged greater than or equal to six (6) months who plan to travel or live in Europe should ensure that they have acceptable evidence of immunity to measles, mumps, and rubella before travel. Travelers aged greater than or equal to six (6) months who do not have acceptable evidence of measles, mumps, and rubella immunity should be vaccinated with MMR vaccine. Before departure from the US, children aged six (6) through 11 months should receive one (1) dose of MMR vaccine and children aged greater than or equal to 12 months and adults should receive two (2) doses of MMR vaccine separated by at least 28 days, with the first dose administered at age greater than or equal to 12 months. Children who received MMR vaccine before age 12 months should be considered potentially susceptible to all three (3) diseases and should be revaccinated with two (2) doses of MMR vaccine, the first dose administered when the child is aged 12 through 15 months (12 months if the child remains in an area where disease risk is high) and the second dose at least 28 days later.

2. Applicants for residence permits to remain in Bavaria more than 180 days require HIV tests administered locally.

D. IMMIGRATION, CUSTOMS, OR QUARANTINE INSPECTIONS

1. Customs inspection required upon departure from the airport.
2. Privately Owned firearms/ammunition:
a. Only personnel meeting all requirements are allowed to bring privately owned firearms and ammunition on board aircraft into Germany. Prior to importing firearms and ammunition into Germany, all applicable licenses and permits must be obtained and approved by the German Federal Administration Office (BVA) in Cologne, Germany. Instructions for obtaining necessary licenses and permits are noted in AER regulation 190-6 and Acquisition and Possession of Privately Owned Firearms in Germany. Individual must have on their person the current licenses/permits prior to boarding the aircraft and must declare all firearms and ammunition to German customs upon arrival with all applicable licenses/permits. Personnel not complying with the requirements may have weapons/ammunition confiscated, arrested and charged with illegal possession of a firearm under German law.

b. Shipment of firearms or ammunition in household goods or by postal or similar services is not permitted, unless all required permits have been obtain from the German government in advance and certified copies accompany the shipment. See ID.2.a, above for instructions.

c. Any weapons type permits can only be obtained after personnel meet the qualification requirements and are stationed in Germany, since the local Commander has to endorse a number of documents.

E. UNIFORM REQUIREMENTS

   a. None.

   Theater: EUCOM.

   a. The following standards regarding wearing of uniforms apply to all DoD personnel in the EUCOM AOR, except those who fall under Chief of Mission responsibility for force protection. These standards do not apply during military missions (e.g., port visits, official ceremonies, band appearance, training events, etc.) or operations where the wearing of uniforms is consistent with the mission and mode of travel. Commanders may establish more stringent requirements as appropriate to the threat and circumstances.

   (1) Except when executing operations, training, exercises, and events where individuals or organizations represent the DoD to the host nation in an official capacity, limit off-installation uniform wear in the following areas to reduce DoD signatures. Wearing military uniforms off US or host nation installations and/or access controlled areas is authorized only while traveling via private, government, or rental vehicle between homes and duty locations or between neighboring installations/bases. Unless emergency situations dictate, do not exit vehicles in uniform while traveling to/from duty locations. Do not wear uniforms while commuting via motorcycle, bicycle or as a pedestrian. To the greatest extent possible, limit uniform wear within public areas of off-installation hotels.

   (2) Installation Commanders' Force Protection policies, including uniform policies, apply to all personnel assigned, attached, or in transit regardless of service. In joint communities, senior leaders will collaborate and develop a standardized policy. This will maximize policy effectiveness, reduce confusion among service members, and present a common appearance to the host nation.

   (3) Military Commanders or DoD civilians exercising equivalent authority may request deviation from specific uniform provisions from the first general officer/flag officer with TACON for FP responsibilities. EUCOM may withdraw deviation authority and retain this authority at their discretion. Deviations must be limited to fit local conditions and will
not be blanketed over multiple commands, installations or garrisons. Forward all deviations to HQ EUCOM EPOC-AT as soon as practical, but not later than five (5) working days after approval. Submission will be made by message or memorandum. Messages will be transmitted by SIPRnet e-mail to eucom.stuttgart.ecj3.list.epoc-atgroup@mail.smil.mil.

g. Military personnel traveling via military/military contract transportation will wear the uniform prescribed in their deployment or travel orders. Commanders will ensure personnel have access to civilian clothing in order to reduce their signature in the event it becomes necessary to stage at the civilian side of an airport.
h. Personnel will take steps to limit wearing and carrying items that display a distinct DoD or US signature, and should wear appropriate civilian clothing that blends into the local environment when outside installations and bases. Personnel will wear civilian clothing when not on duty.
i. Aircrew members supporting verification activity associated with an international treaty such as INF, START, or CFE should comply with the provisions of the treaty in question.

F. SAME SEX SPOUSE AND LGBTI INFORMATION

1. Department of Defense (DoD) PCS SAME SEX SPOUSE ACCOMPANIED TOURS

   NOTE 1: SOFA Clarification obtained from DASD (MPP)/OEPM.

   a. DoD Instruction 1315.18, Procedures for Military Personnel Assignments, states that assignments will be made for all Service members without regard to color, race, religious preference, ethnic background, national origin, age, marital status, sexual orientation, or gender, consistent with requirements for physical capabilities, except in cases where SOFA protections are not extended to same sex spouses. The responsible Combatant Commander recommendation on command sponsorship of same sex spouses or domestic partners (civilian) is based upon a host nation determination of whether or not to extend Status of Forces Agreement (SOFA) protections to same sex spouse or host nation law, safety, or political concerns that might put a same sex spouse at risk. It is DoD assignment policy that all command sponsored dependents should be afforded SOFA protections. The Combatant Commander's command sponsorship recommendations can be found on the SOFA Clarification tracker. A Host Nation not listed on this tracker, listed as "Pending", or determined "No" from a previous recommendation is not authorized same sex accompanied assignments until a country assessment is completed and reflected in this tracker.

2. Department of State (DOS) LGBTI INFORMATION

   a. There are no legal restrictions on same-sex sexual relations or the organization of Lesbian, Gay, Bisexual, Transgender, and Intersex (LGBTI) events in Germany. Same-sex marriage is available in Germany. The LGBTI community is protected by federal anti-discrimination laws and LGBTI Pride events are officially encouraged by most large city governments, including those in Berlin, Cologne, Hamburg, Frankfurt, and Munich. See the LGBTI Travel Information page and section 6 of the Human Rights report for further details.

G. DUAL NATIONALS
1. No Information Provided.

H. OTHER

1. See the Customs Executive Agent CG USAREUR official website (http://www.eur.army.mil/opm/customs/gercustoms.htm) for requirements/import restrictions:
   c. Pets/Animals/Plants/Hunting Trophies: For additional information and instructions on dogs and cats, visit PPCIG-OL at https://tops.ppcigweb.sddc.army.mil/ppcig/menu/query/country.do; select “Germany” and go to Para six (6), (PETs/QUARANTINE).
   d. Firearms: Only PCS personnel are authorized shipment of privately owned firearms. For requirements/restrictions, see http://www.eur.army.mil/rmv/Firearms/default.htm and PPCIG-OL at https://tops.ppcigweb.sddc.army.mil/ppcig/menu/query/country.do; select “Germany” and go to Para seven (7), (PRIVATELY OWNED FIREARMS).

2. See VII.D.5, below, for diesel vehicle ban in the Umwelt (Environmental) Zone.

SECTION II: AIRCRAFT ENTRY REQUIREMENTS

RESTRICTION: Aircrews unable to broadcast Automatic Dependent Surveillance - Broadcast Out (ADS-B Out) will submit flight plans to EUROCONTROL with the remark “SUR/EURADSBX” in block 18. See Section II.D., below, for details.

NOTE 1: Aircraft missions transporting COVID-19 positive personnel must clearly annotate it under the "PURPOSE OF FLIGHT" field in the APACS request. Include the number of COVID-19 positive personnel and their destination.

A. CLEARANCE REQUIREMENTS

1. Blanket Clearances.
   a. Required. Blanket Clearances only apply to overflights and landings in the former West Germany. Furthermore, there is a difference between a Blanket Clearance without hazardous cargo and flights with hazardous cargo as well as special missions.
   b. Blanket Clearance approval granted from 01 January through 31 December 2021 for entry, transit and exit of military aircraft in accordance with the following guidance:

(1) For all aircraft overflight and landing within the borders of former West Germany.

(2) For all aircraft which only overfly the borders of the former East Germany and DO NOT intend to Land in the former East Germany.

(3) For transit aircraft that DO NOT conduct air operations (such as air-to-air refueling, air exercises, low-levels, etc. See One-Time Clearances below for these missions.) Any aircraft that is permanently stationed in Germany and regulated under the Supplementary Agreement to the NATO Status of Forces Agreement are the only aircraft granted a Blanket Clearance to conduct air operations.

For flights with Dangerous Goods (DG) which are compliant with II.A.1.c.(5).(a) below, use Blanket Clearance: MDCN/PER 21 136 0041 DG.

(a) Ensure that the hazardous cargo is packed and transported in accordance with the following joint publication: AF Joint Manual (AFJMAN) 24-204/TM 38-250/NAVSUP PUB 505/MCO P4030.1F/DLAM 4145.3, Preparing Hazardous Materials for Military Air Shipments. Flights that cannot comply with this requirement must request a Special One-Time clearance, see below.

(b) ENSURE THAT THE MISSION CLEARANCE NUMBER AND ANY HAZARDOUS CARGO INFORMATION IS ENTERED INTO FIELD 18 OF THE FLIGHT PLAN.

For flights with air-to-air refueling operations in the designated AAR tracks which are compliant with II.A.1.c.(6).(a) below, use Blanket Clearance: MDCN/PER 21 136 0059 AAR.

(a) The permanent clearance number only applies after prior registration according to MIL AIP for air-to-air refueling operations in the designated AAR tracks:

ANGIE, GINI, GRETCHE, GRETCHE LOW, JOJO, KIM LONG, KIM SHORT, NORTHSEA, ROSY, SAXON, UTE, VIRGIN, JANIN, TINA.

The provisions of the Military Aeronautical Information Publication Germany along with air-to-air refueling regulations apply.

This permanent clearance does NOT apply to AAR operations at weekends and on public holidays, which have to be requested separately as a one-time clearance.

2. One-Time Clearances.

a. Required. IAW the Treaty on the Final Settlement With Respect to Germany (or the Two Plus Four Agreement, a One-Time diplomatic clearance request must be granted by the government of Germany for any aircraft landing in the former East Germany (i.e., the area east of the former deconfliction line, see coordinates below, which includes the "new" German states of Brandenburg, Mecklenburg-Western Pomerania, Saxony, Saxony-Anhalt, Thuringia, and Berlin).

b. Furthermore, a One-Time Clearance is required for military aircraft (not permanently stationed in Germany) intending to conduct air operations such as air-to-air refueling low-level flights or air exercises, (i.e., force-on-force exercises, training events).

c. Clearance Process:

(1) Upon official aircraft clearance request notification via APACS, USDAO Berlin will coordinate the One-Time Diplomatic clearance request with the German Ministry of Defense.

(2) One-time Clearance approval status and the Mission Clearance Number will be provided and updated via APACS.

g. USDAO Berlin Support for Landings in Berlin (EDDB):

(1) A One-Time Clearance IS REQUIRED for flights into Berlin (EDDB). Exception: Flights into Berlin in direct support of the US diplomatic mission can generally be
covered by the Blanket Clearance approval. However, a One-Time diplomatic Clearance will still be requested by USDAO Berlin.

(2) Mission Planners must notify USDAO Berlin in advance to coordinate fuel and ground service support. Submit the notification electronically to USDAO Berlin via e-mail. The notification must include the following information:
   (a) Time and date of arrival and departure.
   (b) Itinerary (four (4)-letter ICAOs proceeding and following Berlin).
   (c) Call sign.
   (d) Tail number(s), including alternates.
   (e) Passenger(s) and/or cargo.
   (f) All servicing requirements (fuel, ice, water, lavatory service, passenger steps, power and air carts).
   (g) Fiscal data (fund cites) for all of the above if not using the AIR Card.
   (h) Unit designation and the name and commercial phone number of the unit POC.
   (i) Provide a credit card number to hold the reservations for any lodging required.
   (j) Any transportation required for the crew.
   (k) Any security requirements for the aircraft.
   (l) Any special crew-related requirements.

(3) Failure to provide the required information could result in denial or delay of service.

(4) USDAO Berlin does not process invoices for fuel and ground services at Berlin airports except for flights that directly support the US diplomatic mission in Germany. Aircrews must pay with the US Government AIR Card.

o. USDAO Berlin Support for Any Other Airfields: Logistical coordination support for Distinguished Visitor (DV Code three (3) or higher) at non-US military/civilian airfield installations; or if visit is directly supported by US Embassy Berlin. For all visits to US military airfields, coordinate support directly with applicable EUCOM units. Otherwise, contact and coordinate directly with airfield operations at the non-US military / civilian airfield installation.

p. Flights transiting Germany through an airport in the former East Germany (specifically, but not limited to Leipzig-Halle Airport) has US Embassy requirements due to “2 + 4 Treaty” implications.

(1) Any situation that requires US personnel to leave the terminal (medical emergency, ground transportation due to flight delays, etc.) must be coordinated with USDAO Berlin.

(2) Billeting, if necessary, will be coordinated with the responsible ground services agency.

(3) If any US personnel require medical attention, the aircraft or unit Commander must designate a medical attendant with the following responsibilities:
   (a) Contact TRICARE / International SOS at 011-44-20-8762-8133 or toll-free in Germany at 0800-181-8505 in order to coordinate appropriate medical care and a "guarantee of payment" for medical services. In case of emergency, coordinate with airport authorities or dial 112 anywhere in Germany.
   (b) The medical attendant must have a cell phone available. If the unit cannot provide one (1), request rental through the ground services agency. Furnish the
cell phone number to the USDAO Berlin duty officer. The medical attendant must inform the USDAO Berlin duty officer of any change of status in the patient, any movement within Germany, and when transportation out of Germany has been arranged.

(c) The medical attendant must have sufficient funds, or a government travel card, to transport themselves and the patient to Ramstein AB or Landstuhl Regional Medical Center for follow-on transport or treatment as required.

v. Urgent or unforeseen situations such as contingency operations or UN missions may require air shipment of hazardous cargo in ways not permitted by either the International Air Transportation Association-Dangerous Goods Regulation or the NATO Standardization Agreement (STANAG) 3854 TN (which encompasses the guidance contained in joint publication AFJMAN 24-204 / TM 38-250 / NAVSUP PUB 505 / MCO P4030.19F / DLAM 4145.3). Any such shipment requires an individual Aircraft Clearance Request at least 14 days prior to the day of the flight. If numerous shipments of like categories of hazardous cargo are required, request a combined Aircraft Clearance to include all shipments. See II.A.2.e, above.

3. The former deconfliction line between the territory that was formerly East Germany and the rest of German territory is determined by the following coordinates:

54 17.00N 11 36.00E - 54 06.45N 10 39.50E - 53 47.00N 10 30.00E - 53 15.30N 10 30.00E - 53 07.00N 10 40.00E - 52 38.00N 10 30.00E - 52 23.00N 10 41.00E - 52 16.00N 10 42.00E - 51 41.00N 10 05.00E - 51 25.00N 09 40.00E - 50 56.00N 09 48.50E - 50 34.00N 09 44.00E - 50 19.00N 10 13.00E - 50 04.00N 10 30.00E - 50 06.30N 11 53.00E

4. DoD commercial contract aircraft must use the DoD Commercial Contract Aircraft Appendix for overflight and landing procedures. Do NOT use Section II.

B. LEAD-TIME AND VALIDITY

1. Lead-time:
   a. Seven (7) days: All overflights of and landings in Germany (including air exercises and training events).
   b. 14 days: Flights carrying hazardous cargo not permitted by either the International Air Transportation Association-Dangerous Goods Regulation or the NATO Standardization Agreement (STANAG) 3854 TN.

2. Clearance valid for: Plus (+) 72 hours. For additional information contact the USDAO Berlin.

C. CONTENT OF CLEARANCE REQUEST


2. Information required in the “Country Specific Information” field on the “Itinerary” tab in APACS or in paragraph 6 of the Aircraft Clearance request message.
   a. Provided the hazardous cargo information stipulated under II.A.1.b.(5), above, if required.
   b. For flights into Berlin airports that are not in direct support of the US diplomatic mission in Germany, provide the information stipulated under II.A.2.d.(2), above.

3. If the Aircraft Clearance Request is classified, use SIPR APACS and include paragraph markings and downgrade instructions to ensure timely processing.
4. During contingency operations when APACS is not available reference the Foreign Clearance Manual, Figure C2.F1 for clearance request template and contact the clearance approver directly for instructions on how to transmit the request.

D. ROUTE, FLIGHT, AND OTHER OPERATIONAL INFORMATION

1. Flight operations on weekends, legal and regional holidays, and during the period 24 December through 01 January are restricted. Flights with jet combat aircraft are subject to authorization and have to be requested as follows:
   a. For takeoffs and landings with up to four (4) combat aircraft per day per air base, request approval from GAFO MilFltOps no later than two (2) working days before the flight is intended to take place.
   b. For takeoffs and landings of more than four (4) combat aircraft per day per air base, the request approval from FMOD Air Staff III 4 at least five (5) working days before the flight is intended to take place.
   c. For short-notice deployments or ferrying out-side normal duty hours, the approval has to be obtained from the GAF Operations Center (FüZLw: phone: 011-49-22-03908-3000, Fax: 011-49-22-03908-2965).
   d. For an extract of the Military Aeronautical Information Publication Germany on flight operations on weekends and holidays, click here.

2. All passengers on US military aircraft, to include DoD civilian courier flying as MPEP must process through German immigration upon arrival / departure from US military airports in Germany.

3. The European Union (EU) is mandating the use of Automatic Dependent Surveillance - Broadcast Out (ADS-B Out) on all EU transport type state aircraft flying General Air Traffic/Instrument flight rules (GAT/IFR) effective 07 December 2020. Additionally, some non-EU nations are members of EUROCONTROL and may also choose to invoke this ADS-B rule; for planning purposes it is recommended to assume this rule applies to all of Europe. Of note, this rule does not apply to US State (DoD) aircraft, but aircrews must follow published accommodation procedures. If unable to use ADS-B Out, either for technical or operational reasons, aircrews shall reference the appropriate Aeronautical Information Publication (AIP), Aeronautical Information Circulars (AICs), and Notices to Airmen (NOTAMs) for each country’s instructions when transiting their airspace without ADS-B Out. Aircrews not using ADS-B Out will submit flight plans to EUROCONTROL with the remark “SUR/EURADSBX” in block 18.

E. AIRPORTS

1. See the footnotes below the list of airports for special instructions regarding each airfield.
2. Airports in Germany are divided into the following categories.
   Category A: USAFE and USAREUR entry and departure airports for military aircraft carrying military cargo and military-sponsored passengers. Consult the DoD FLIP En route Supplement for times of operation and PPR restrictions.
   Category B: Airports operated by civil authorities for international entry of passengers and cargo. See II.E.4.h, below, for information on airport fees.
   Category C: Airports operated by Britain’s Royal Air Force (RAF) for entry of military aircraft carrying passengers and cargo.
   Category D: Airports operated by the German Air Force (GAF), Army (GAM), or Navy (GNY) for entry of military aircraft carrying passengers and cargo. See II.E.4, below, for additional information.
   Category E: Airports operated by GAF, GAM, and GNY for entry of military aircraft carrying only crew and passengers and their belongings. (Aircraft carrying cargo must use airports in
categories A through D, which have full customs facilities.) See II.E.4, below, for additional information.

3. Enter and depart:

CIVILIAN:
Berlin/ (EDDB) (Category B)
Braunschweig/Woldburg (EDVE) (Category B)
Breman/Bremen (EDDW) (Category B)
Dortmund/Dortmund (EDLW) (Category B)
Dresden/Dresden (EDDC) (Category B)
Duesseldorf/Duesseldorf (EDDL) (Category B)
Erfurt/Erfurt (EDDE) (Category B)
Frankfurt/Frankfurt Main (EDDF) (Category B)
Frankfurt/Hahn (EDFH) (Category B)
Friedrichshafen/Friedrichshafen (EDNY) (Category B)
Hamburg/Hamburg (EDDH) (Category B)
Hannover/Hannover (EDDV) (Category B)
Heringsdorf/Heringsdorf (EDAH) (Category B)
Karlsruhe/Baden-Baden/Karlsruhe/Baden-Baden (EDSB) (Category B)
Kassel/Calden (EDVK) (Category B)
Koeln/Bonn/Koeln/Bonn (EDDK) (Category B; see II.E.4.c., below)
Leipzig/Halle/Leipzig/Halle (EDDP) (Category B)
Luebeck/Blankensee (EDHL) (Category B)
Magdeburg/Cochstedt/Magdeburg/Cochstedt (EDBC) (Category B)
Memmingen/Memmingen (EDJA) (Category B)
Muenchen/Muenchen (EDDM) (Category B, see II.E.4.g, below)
Muenster/Onsabrueck/Muenster/Onsabrueck (EDDG) (Category B)
Neubrandenburg/Neubrandenburg (ETNU) (Category B)
Niederrhein/Airport Weeze (EDLV) (Category B)
Nurnberg/Nurnberg (EDDN) (Category B)
Paderborn/Lippstadt/Paderborn/Lippstadt (EDLP) (Category B)
Rostock/Laage (ETNL) (Category B)
Saarbruecken/Saarbruecken (EDDR) (Category B)
Schwerin/Parchim (EDOP) (Category B)
Siegerland/Siegerland (EDGS) (Category B)
Stralsund/Barthe (EDBH) (Category B)
Stuttgart/Stuttgart (EDDS) (Category B)
Sylt/Sylt (EDXW) (Category B)
Zweibruecken/Zweibruecken (EDRZ) (Category B)

MILITARY:
Ramstein AB/Ramstein AB (ETAR) (USAFE: Category A)(See II.E.4.b, below)
Spangdahlem AB/Spangdahlem AB (ETAD) (USAFE: Category A)
Wiesbaden AAF/Wiesbaden AAF (ETOU) (USAREUR: Category A)
Grafenwoehr AAF/Grafenwoehr AAF (ETIC) (USAREUR: Category A)
Ansbach AAF/Ansbach AAF (ETEB) (USAREUR: Category A)
Hohenfels AAF/Hohenfels AAF (ETIH) (USAREUR: Category A)
Illesheim AAF/Iillesheim AAF (ETIK) (USAREUR: Category A)
Hohn/Hohn (ETNH) (Category D)
Ingolstadt/Ingolstadt (ETSI) (German Forces Test Center; Category D)
Norvenich/Norvenich (ETNN) (Category D)
Holzdorf/Holzdorf (ETSH) (Category D)
Nordholz/Nordholz (ETMN) (Category E)
Wittmundhafen/Wittmundhafen (ETNT) (Category D)
Landsberg/Landsberg (ETSA) (Category D)
4. Additional airport information.
   a. Unit mission planners and/or aircrews should refer to the Defense Logistics Agency (DLA) Energy AIR Card System website (Agree with the “Usage Alert” statement by clicking “I agree”; then click on the “FBO Locator” menu on the upper right-hand side of the webpage) for available fuel contract merchants who accept the AIR Card for fuel and/or ground services. Every effort will be made to purchase fuel from the designated contract merchants. Any local merchant that accepts the AIR Card may be used for ground-handling services.

   (1) Aircrews experiencing long delays for fuel delivery negatively affecting the mission and/or unsatisfactory services from contracted merchants, should report each occurrence to Customer-Support@aircardsys.com. For immediate assistance while on the ground, call the 24-hour phone number 1-866-308-3811.

   c. Transshipment through Ramstein AB (ETAR) of class “A” and “B” munitions in excess of local unit requirements is prohibited.

   d. To prevent the entry of dangerous agricultural pests, Koln/Bonn (EDDK) airport does not accept garbage -- especially if it contains fruit, vegetables, plants, plant products, soil, meat, meat products, or food of any kind -- without special arrangements. Notify USDAO Berlin in the initial Aircraft Clearance Request if it will be necessary to remove garbage from the aircraft. Airport services will contract for special garbage bags in which it can be removed. However, the aircrew must pay a surcharge for this service.

   e. Landing fees at civil airports are based on maximum takeoff weight.

      (1) Fees are payable for touch-and-go landings.

      (2) Charges are not made for emergency landings, but weather alternates are not considered emergency landings.

      (3) Aircrews landing at civil airports must verify the landing on a form presented by the airport authorities.

         (a) Landing and takeoff fees incurred at German civilian airports are payable by the government of Germany. To ensure payment, have the airport send the invoice for take-off/landing fees to: Bundesanstalt für Immobilienaufgaben (BIMA), Sparte Verwaltungsaufgaben, Schadensregulierungsstelle des Bundes, Drosselbergstraße 2, 99097 Erfurt.

         (b) All other airport servicing and ground handling fees are payable by the aircraft. Complete a separate Airport Service Ticket for these services.

   k. Parking and hangar fees are based on maximum takeoff weight.
Do not execute SF 44 for aviation fuel purchased from any German government activity, including any branch of the German military. Instead, execute the receipt form provided by the activity in question, making sure to provide the necessary data on the avfuel identaplate (DD Form 1896/1897) and to sign the form. This enables the Aviation Fuels Division (USAFE/ACFM, 6792 RAMSTEIN AB Germany or APO New York 09012) to pay for such purchases centrally in accordance with NATO agreements.

m. German military air bases do not have trucks or facilities to service aircraft lavatories, and German law prohibits the dumping of waste on the airfields.

SECTION III: PERSONNEL ENTRY REQUIREMENTS FOR OFFICIAL TRAVEL

ATTENTION: Required COVID-19 testing guidance for travel by means of USTRANSCOM, AMC or commercially contracted modes of travel. See guidance in USTRANSCOM GENADMIN to Joint Force Updating COVID-19 Travel Requirements in Response to FHP 14. (link)

EUCOM REQUIRES ALL TRAVELERS TO ENROLL IN THE DOS’S SMART TRAVELER ENROLLMENT PROGRAM (HTTPS://STEP.STATE.GOV) PRIOR TO ENTERING OR TRAVELING WITHIN THE EUCOM AOR, REGARDLESS IF THEATER CLEARANCE/COUNTRY CLEARANCE IS REQUIRED.

NOTE 1: Measles, mumps, and rubella are endemic in many European countries. See I.C.1.a., above, for requirements/recommendations.

A. CLEARANCE REQUIREMENTS

1. COUNTRY CLEARANCE
   a. Required for:
      1. DoD-Military:
         i. For ODC-related visits relating to German military facilities/bases/installations or Foreign Military Sales, German defense industry, or defense articles and services.

            (i) Country Clearance is required.

            (ii) Request Country Clearance via APACS. For information on APACS, see III.E below.

            (iii) If applicable, submit Request for Visit (RFV), see III.C.6, below.

            (iv) For questions concerning Country Clearance requirements or the status of the Country Clearance for a submitted APACS request, contact USDAO Berlin with the APACS request ID number.

         ix. For USAREUR-related visits such as Special Country Clearance: 2+4 Treaty Clearance.

            (i) Country Clearance is required.
(ii) Request Country Clearance via APACS. For information on APACS, see III.E below.

(iii) For questions concerning Country Clearance requirements or the status of the Country Clearance for a submitted APACS request, contact CGUSAREUR/7A Liaison Office with the APACS request number.

xv. For USDAO-related visits.

(i) Country Clearance is required.

(ii) Request Country Clearance via APACS. For information on APACS, see III.E below.

(iii) For questions concerning Country Clearance requirements or the status of the Country Clearance for a submitted APACS request, contact USDAO Berlin with the APACS request ID number.

xxi. Country Clearance is required for:

Visits to the US Embassy in Berlin, any other DOS Consulates (in Düsseldorf, Frankfurt, Hamburg, Leipzig, Munich), and any other DOS constituent posts; or any visits requiring US Embassy or DOS support;

Visits to any German military facilities (unclassified/classified; RFV required);

Visits to any private industries or facilities (classified ONLY; RFV required).

RFV Form, see section III.C.6.a.(1) below.

2. DoD-Civilian:

i. For ODC-related visits relating to German military facilities/bases/installations or Foreign Military Sales, German defense industry, or defense articles and services.

   (i) Country Clearance is required.

   (ii) Request Country Clearance via APACS. For information on APACS, see III.E below.

   (iii) If applicable, submit Request for Visit (RFV), see III.C.6, below.

   (iv) For questions concerning Country Clearance requirements or the status of the Country Clearance for a submitted APACS request, contact USDAO Berlin with the APACS request ID number.

ix. For USAREUR-related visits such as Special Country Clearance: 2+4 Treaty Clearance.

   (i) Country Clearance is required.
(ii) Request Country Clearance via APACS. For information on APACS, see III.E below.

(iii) For questions concerning Country Clearance requirements or the status of the Country Clearance for a submitted APACS request, contact CGUSEUR/7A Liaison Office with the APACS request number.

xv. For USDAO-related visits.

(i) Country Clearance is required.

(ii) Request Country Clearance via APACS. For information on APACS, see III.E below.

(iii) For questions concerning Country Clearance requirements or the status of the Country Clearance for a submitted APACS request, contact USDAO Berlin with the APACS request ID number.

xxi. Country Clearance is required for:

Visits to the US Embassy in Berlin, any other DOS Consulates (in Düsseldorf, Frankfurt, Hamburg, Leipzig, Munich), and any other DOS constituent posts; or any visits requiring US Embassy or DOS support;

Visits to any German military facilities (unclassified/classified; RFV required);

Visits to any private industries or facilities (classified ONLY; RFV required).

RFV Form, see section III.C.6.a.(1) below.

3. DoD-Sponsored Contractor:

i. For ODC-related visits relating to German military facilities/bases/installations or Foreign Military Sales, German defense industry, or defense articles and services.

   (i) Country Clearance is required.

   (ii) Request Country Clearance via APACS. For information on APACS, see III.E below.

   (iii) If applicable, submit Request for Visit (RFV), see III.C.6, below.

   (iv) For questions concerning Country Clearance requirements or the status of the Country Clearance for a submitted APACS request, contact USDAO Berlin with the APACS request ID number.

ix. For USAREUR-related visits such as Special Country Clearance: 2+4 Treaty Clearance.

   (i) Country Clearance is required.
(ii) Request Country Clearance via APACS. For information on APACS, see III.E below.

(iii) For questions concerning Country Clearance requirements or the status of the Country Clearance for a submitted APACS request, contact CGUSAREUR/7A Liaison Office with the APACS request number.

xv. For USDAO-related visits.

(i) Country Clearance is required.

(ii) Request Country Clearance via APACS. For information on APACS, see III.E below.

(iii) For questions concerning Country Clearance requirements or the status of the Country Clearance for a submitted APACS request, contact USDAO Berlin with the APACS request ID number.

xxi. Country Clearance is required for:

Visits to the US Embassy in Berlin, any other DOS Consulates (in Düsseldorf, Frankfurt, Hamburg, Leipzig, Munich), and any other DOS constituent posts; or any visits requiring US Embassy or DOS support;

Visits to any German military facilities (unclassified/classified; RFV required);

Visits to any private industries or facilities (classified ONLY; RFV required).

RFV Form, see section III.C.6.a.(1) below.

4. Foreign National:

i. Country Clearance is required.

ii. Request Country Clearance via APACS. For information on APACS, see III.E below.

iii. For questions concerning Country Clearance requirements or the status of the Country Clearance for a submitted APACS request, contact CGUSAREUR/7A Liaison Office with the APACS request ID number.

iv. Country Clearance is required for:

Visits to the US Embassy in Berlin, any other DOS Consulates (in Düsseldorf, Frankfurt, Hamburg, Leipzig, Munich), and any other DOS constituent posts; or any visits requiring US Embassy or DOS support;

Visits to any German military facilities (unclassified/classified; RFV required);

Visits to any private industries or facilities (classified ONLY; RFV required).

RFV Form, see section III.C.6.a.(1) below.
xii. Refer to instructions in "Additional Information" below regarding Special Country Clearance requirements by third-country defense personnel.

5. Family Member:

i. Not Required.

b. Additional Information:

1. Country Clearance is NOT required for:

   (a) Any visits that are not specified above. For example:

   (i) Visits to any US military facilities. Except for USDAO Berlin (including the Bonn Office), FSB Frankfurt, US Embassy Berlin, US Consulates, and Department of State constituent posts.

   (ii) Attending any NATO-sponsored meetings, unless hosted by the German military.

   (iii) Attending an international conference. DoD and DoD-sponsored travelers entering Germany exclusively to attend an international conference.

   (iv) Visits to private industry/facilities where classified information will NOT be discussed.


   (a) DoD personnel require this clearance for any visit to or any ground transit of the "new" German states, including Berlin, while on official duty. (See II.A. "Aircraft Entrance Requirements" for instructions on landing or overflight.)

   (i) The German Foreign Office sole authority to grant 2 + 4 Treaty Clearance after German inter-agency staffing.

   (ii) No Germany unit or installation Commander can grant a 2 + 4 Treaty Clearance.

   (b) Explanation: The Treaty on the Final Settlement with Respect to Germany, commonly called the "2 + 4" Treaty, limits operations by foreign armed forces in the new German states that were once within the boundaries of the former East Germany, including Brandenburg, Mecklenburg-Western Pomerania, Saxony, Saxony-Anhalt, Thuringia, and Berlin. To ensure compliance, the United States and Germany have agreed that any "official activity" by DoD or DoD-sponsored personnel in the new states requires prior approval by the German Government.

   (c) Submit all "Official Activity Requests" for 2 + 4 Treaty Clearance to the CGUSAREUR/7A Liaison Office.

   (i) CGUSAREUR/7A Liaison Office is responsible for submitting all such requests to the German government.

   (d) Submit the request at least 35 days before the planned official activity.

   (e) There is no specific format for an "Official Activity Request," but it should contain the following information for the planned activity.

   (i) Date(s).

   (ii) Location(s).

   (iii) Approximate number of DoD personnel participating. If there are ten (10) or fewer, list each participant by name, rank, and date of birth.

   (iv) Nature of the activity, including the name or designation of any training exercise and whether it is part of a Bilateral (German-American) Training Event, a NATO Exercise, a UN Mission, a PfP Mission, etc.

   (v) Name, rank, duty position, and duty phone of the responsible officer or other point of contact.
(vi) Mode of transportation, including the number and description of any US Government vehicles involved.

(vii) The approximate number and types of weapons involved. If there are ten (10) weapons of fewer, list them, including their serial numbers.

(viii) Whether uniforms will be worn.

(ix) Whether German military logistical support is required (e.g. fuel, food, military police escort, overnight accommodations).

(x) If so, a list of any hazardous material, including munitions and POL products.

(f) The German Foreign Office has granted blanket clearance for certain types of official activity under the 2 + 4 Treaty. Never assume, however, that a blanket clearance covers any given activity, even if it has covered that type of activity in the past. Blanket clearances are subject to change. Always consult the CGUSAREUR/7A Liaison Office as to whether or not a blanket clearance applies.

(g) No 2 + 4 Treaty Clearance is required for strictly personal activity such as sightseeing in the new German states while on leave or in some other non-duty status.

17. Special Country Clearance: Visits by third-country defense personnel.

(a) Third-country defense personnel require special clearance from the German MOD to visit or train at US facilities or to participate in combined exercises or training events with US forces.

(i) The US command sponsoring the visit or training should make sure that third-country military personnel are aware that the German MOD may also require them to obtain their own separate personnel clearances, which they are responsible for requesting through their SDO/DATT or other diplomatic representatives in Berlin.

(ii) Third-country military personnel assigned to NATO need no German clearance to visit any US unit assigned to NATO headquarters or to any other NATO command or facility. However, US units typically remain under full US national command and are assigned to NATO only for specific operations, so this exception seldom applies.

(b) NATO non-Sending State visitor clearance for defense personnel of any other NATO country to visit any US military facility under full US national command.

(i) The US sponsor must request German MOD approval for defense personnel of a NATO member that is not one of the Sending States to any visit to a US military facility under full US national command.

(ii) Send a "NATO Non-Sending State Visitor Request" to the CGUSAREUR/7A Liaison Office for forwarding to the German MOD.

(iii) Submit the request at least 35 days before the visit. The MOD will consider late requests only in exceptional circumstances. Assume approval if the MOD does not respond within 20 days.

(iv) Information required in a "NATO Non-Sending State Visitor Request": Same as required for NATO Sending State Visitor Request.

(c) Non-NATO visitor clearance, for non-NATO defense personnel to participate in familiarization and orientation visits such as those associated with the Joint Contact Team Program as well as to participate in combined exercises or training events in Germany.

(i) The US sponsor must request German Foreign Office approval for defense personnel of a state that is not a NATO member to visit any US military facility in Germany, including USAREUR Major Training Areas.

(ii) Send a "Non-NATO Visitor Request" to the CGUSAREUR/7A Liaison Office for forwarding to the German Foreign Office.
(iii) Request Foreign Office approval before formally inviting any non-NATO defense personnel to visit a US facility or unit under full US national command.

(iv) Exception: USAREUR visit sponsors must submit the "Non-NATO Visitor Request" through USAREUR ODCSOPS, International Operations.

(v) Submit the request at least 35 days before the visit. The Foreign Office requires that a "Non-NATO Visit Request" be forwarded to it at least 30 days before the visit. It will consider late requests only in exceptional circumstances.

(vi) Information required in a "Non-NATO Visitor Request": Same as required for NATO Sending State Visitor Request.

2. THEATER CLEARANCE

a. Required for:
   1. DoD-Military:
      i. Theater Clearance is required.
      ii. Request Theater Clearance via APACS. For information on APACS, see III.E below.
      iii. For questions concerning Theater Clearance requirements or the status of the Theater Clearance for a submitted APACS request, contact USAREUR Personnel Travel Clearance Office with the APACS request ID number.
      iv. Non US Army personnel may assume Theater Clearance five (5) days after submitting their APACS request if not informed otherwise.
   v. US Army Personnel:
      i. All US Army and US Army sponsored personnel, without exception, planning to travel into/within the EUCOM Theater must submit an APACS request for Theater Clearance and receive Theater Clearance approval from USAREUR Personnel Travel Clearance Office before travel may commence.
      ii. A Theater Clearance "Approved" entry in APACS from USAREUR Personnel Travel Clearance Office is required before travel may commence. An APACS issued "AUTO APPROVED" status under the Theater Clearance status section does not constitute granted theater clearance from USAREUR Personnel Travel Clearance Office.
   vi. US Marine Personnel:
      i. All US Marines and US Marine-sponsored personnel, without exception, planning to travel into/within the EUCOM Theater must submit an APACS request for Theater Clearance and receive Theater Clearance approval before travel may commence.
      ii. All US Marines and US Marine-sponsored personnel, without exception, see the "Additional Information" Section III.A.2.b, below for further guidance.

2. DoD-Civilian:
   i. Theater Clearance is required.
   ii. Request Theater Clearance via APACS. For information on APACS, see III.E below.
   iii. For questions concerning Theater Clearance requirements or the status of the Theater Clearance for a submitted APACS request, contact USAREUR Personnel Travel Clearance Office with the APACS request ID number.
   iv. Non US Army personnel may assume Theater Clearance five (5) days after submitting their APACS request if not informed otherwise.
   v. US Army Personnel:
(i) All US Army and US Army sponsored personnel, without exception, planning to travel into/within the EUCOM Theater must submit an APACS request for Theater Clearance and receive Theater Clearance approval from USAREUR Personnel Travel Clearance Office before travel may commence.

(ii) A Theater Clearance "Approved" entry in APACS from USAREUR Personnel Travel Clearance Office is required before travel may commence. An APACS issued "AUTO APPROVED" status under the Theater Clearance status section does not constitute granted theater clearance from USAREUR Personnel Travel Clearance Office.

ix. US Marine Civilian Personnel:

(i) All US Marines and US Marine-sponsor personnel, without exception, planning to travel into/within the EUCOM Theater must submit an APACS request for Theater Clearance and receive Theater Clearance approval before travel may commence.

(ii) All US Marines and US Marine-sponsored personnel, without exception, see the “Additional Information” Section III.A.2.b, below for further guidance.

3. DoD-Sponsored Contractor:

i. Theater Clearance is required.

ii. Request Theater Clearance via APACS. For information on APACS, see III.E below.

iii. For questions concerning Theater Clearance requirements or the status of the Theater Clearance for a submitted APACS request, contact USAREUR Personnel Travel Clearance Office with the APACS request ID number.

iv. Non US Army sponsored personnel may assume Theater Clearance five (5) days after submitting their APACS request if not informed otherwise.

v. US Army Sponsored Personnel:

(i) All US Army and US Army sponsored personnel, without exception, planning to travel into/within the EUCOM Theater must submit an APACS request for Theater Clearance and receive Theater Clearance approval from USAREUR Personnel Travel Clearance Office before travel may commence.

(ii) A Theater Clearance "Approved" entry in APACS from USAREUR Personnel Travel Clearance Office is required before travel may commence. An APACS issued "AUTO APPROVED" status under the Theater Clearance status section does not constitute granted theater clearance from USAREUR Personnel Travel Clearance Office.

ix. US Marine Sponsored Personnel:

(i) All US Marines and US Marine-sponsored personnel, without exception, planning to travel into/within the EUCOM Theater must submit an APACS request for Theater Clearance and receive Theater Clearance approval before travel may commence.

(ii) All US Marines and US Marine-sponsored personnel, without exception, see the “Additional Information” Section III.A.2.b, below for further guidance.

xiii. Special Theater-type Clearance for DoD-sponsored contractors.

(i) To work in Germany, DoD-sponsored contractor personnel require what amounts to a special Theater Clearance from HQUSAREUR/7A’s DoD Contractor Personnel (DOCPER) Office. The DOCPER website (http://www.eur.army.mil/g1/content/CPD/docper.html) provides additional information beyond that which appears below.
(ii) Explanation: Unless specifically exempted, any employee of a US Government contractor who is not an EU citizen is subject to the same restrictive German rules on residency and work permits as any other non-EU worker while at the same time having to pay the same "social taxes" (i.e., obligatory contributions to unemployment, healthcare, or pension systems) as a German citizen. This makes it extremely difficult, if not impossible, for any non-exempt employee of a DoD contractor to work in Germany.

(iii) Germany exempts DoD-sponsored contractor employees who qualify as members of the US Armed Forces' civilian component under US-German agreements implementing the NATO Status-of-FORCES Agreement (SOFA).

(iv) The three categories of DoD contractor employees covered by the SOFA are technical expert, analytical support person, and troop care provider.

(v) DOCPER has sole authority to accredit a DoD contractor employee as a member of the civilian component in one or the other of these categories.

(vi) Any contractor employee who arrives in Germany before receiving such accreditation automatically loses eligibility for accreditation.

(vii) DOCPER may arrange expedited processing and conditional accreditation for technical experts and analytical support personnel if justified by military expediency.

(viii) Exceptions: Germany provides full or limited exemption from residency and work permit requirements and/or taxes for certain other categories of contractor employees without the benefit of this special form of Theater Clearance.

(ix) Eligible family members of members of the US Armed Forces or their civilian component are fully exempt whether working as DoD contract employees or not.

(x) The action point of contact for US Government contractor personnel to obtain confirmation of exemption from the requirement to obtain a work permit for Baden-Wurttemberg is the State Labor Office, Baden-Wurttemberg, fax (unclassified) 011-49-711-941-1525.

(xi) Germany DoD-sponsored contractor employees who work in Germany for a cumulative total of less than 90 days in any given calendar year are fully exempt.

(xii) The 90-day limit is absolute regardless of how many distinct visits the employee makes to the country.

(xiii) Each visit requires a separate exemption for each visit by each employee.

(xiv) To obtain it, the contractor must fax a completed "Request for Confirmation of Exemption from the Requirement to Obtain a Work Permit" notification form to the State Labor Office for Baden-Wurttemberg in Stuttgart (commercial fax 011-49-711-941-1525) and receive an affirmative return fax before the employee leaves for Germany. (Be sure to include the return fax number on the form.)

(xv) DoD-sponsored contractors can obtain a copy of this document in electronic format and other useful information from the DOCPER website.

(xvi) As a matter of policy, USDAO Berlin does not provide any support for DoD-sponsored contractors or their employees in regard to this process.

(xvii) DoD-sponsored contractor employees who work in Germany for less than six months in any given year are exempt from income and social taxes.

(xviii) DoD-sponsored contractor employees hired in the US and then sent to work for their employer in Germany for a predetermined period of up to five years are exempt from social but not income taxes. The period is considered "predetermined" if specified by an employment agreement or contract before the employee moves to Germany or if inherent in the nature of the work to be done.
(xix) Other rules apply to DoD-sponsored contractor personnel supporting the German government under the US Foreign Military Sales program (ODC Germany related visits).

4. **Foreign National:**
   i. Theater Clearance is required.
   ii. Request Theater Clearance via APACS. For information on APACS, see **III.E** below.
   iii. For questions concerning Theater Clearance requirements or the status of the Theater Clearance for a submitted APACS request, contact USAREUR Personnel Travel Clearance Office with the APACS request ID number.
   iv. Non US Army sponsored personnel may assume Theater Clearance five (5) days after submitting their APACS request if not informed otherwise.
   v. US Army Sponsored Personnel:
      
      (i) All US Army and US Army sponsored personnel, without exception, planning to travel into/within the EUCOM Theater must submit an APACS request for Theater Clearance and receive Theater Clearance approval from USAREUR Personnel Travel Clearance Office before travel may commence.
      
      (ii) A Theater Clearance "Approved" entry in APACS from USAREUR Personnel Travel Clearance Office is required before travel may commence. An APACS issued "AUTO APPROVED" status under the Theater Clearance status section does not constitute granted theater clearance from USAREUR Personnel Travel Clearance Office.

5. **Family Member:**
   i. Not required.
   b. **Additional Information:**
      1. US Army and Army personnel:
         
         (a) Theater Clearance is required for Intra-Theater travel.
         
         (b) RESERVE COMPONENT DV/HRP Travel:
            
            (i) Contact USAREUR G3 Mobilization and Reserve Affairs to inform of and/or coordinate for any EUCOM Theater inbound US Army Reserve (USAR), USAR sponsored, US Army National Guard (ARNG), and/or ARNG sponsored Distinguished Visitor (DV) traveler, in the rank of O-6(P) (promotable) or higher).
            
            (ii) Does not apply to personnel assigned to USAREUR or EUCOM.
            
            (c) USAREUR THEATER CLEARANCE POC: For questions regarding the status of an APACS request or assistance to expedite securing Country, Theater, and/or Special Area Clearance decisions of US Army and US Army sponsored travel into/within the EUCOM Theater, contact the USAREUR Personnel Travel Clearance Office by phone (have the APACS ID number ready) or by email (include the APACS ID number in the subject line).
            
            (d) Travelers under USAREUR TACON for Force Protection (FP) responsibility must refer to the policy located at https://intelshare.intelink.gov/sites/usareur/travel/

9. **US Marine Personnel:**
   
   (a) For all US Marine and US Marine-sponsored personnel the following will be submitted to Marine Forces Europe and Africa prior to departure:
      
      (i) APACS request will be submitted NLT 30 days (unless requirement from country is greater).
      
      (ii) ISOPREPS must be updated within one (1) year prior to entry into the AOR.
(iii) Provide a Concept of Operation (CONOPS) brief for each Bilateral/Multilateral event that will take place in the EUCOM or AFRICOM AOR NLT 30 days before execution to MARFOREUR/AF G3. The CONOPS brief will contain the following information:

(aa) Map chip of event location.
(bb) Mission.
(cc) Commander's Intent (Purpose, Method, End State).
(dd) Scheme of Maneuver (with associated phases).
(ee) Coordinating Instructions.
(ff) Total number of participants.
(gg) Total costs to conduct event.

(iv) Present the confirmation brief to MARFOREUR/AF G3 NLT 15 days before execution.

(v) Anti-Terrorism/Force Protection (AT/FP) CONOPS slide approved by the traveler's trained Level II Anti-Terrorism Officer (ATO) and send to MARFOREUR/AF AT/FP POC NLT 30 days prior to execution.

(vi) Personnel Recovery (PR) plan by the traveler's command and received by MARFOREUR/AF Anti-Terrorism Force Protection (AT/FP) POC NLT 30 days prior to execution.

(vii) Ensure that units larger than 50 person have a LEVEL II trained ATO appointed in writing for each location.

(vii) While in theatre:

(aa) Submit Regular operational situation reports on a daily basis to MARFOREUR/AF G3 Command Center via e-mail.

(bb) All Operations Event/ Incident Reports (OPREP 3) send courtesy copy via e-mail to MARFOREUR/AF G3 IOT allow critical situational awareness, but send to headquarters Marine Corps as primary.

(cc) Coordinate with MARFOREUR/AF Command Center and G4 any movement plans in the AOR.

(dd) Ensure the traveler has an updated copy of MARFOR Europe/Africa Commander’s Critical Information Requirements (CCIRs) and reports all occurrences to MARFOREUR/AF G3 Command Center via e-mail.

(ee) At the conclusion of the event provide MARFOREUR/AF an After Action Report within seven (7) days of completion.

(ff) Contact the MARFOREUR/AF G3 Command Center via e-mail for a copy of required templates for: CONOPS slide/brief, SITREP, and AAR.

3. SPECIAL AREA CLEARANCE

   NOTE Special Area Clearance is not required.

B. FORCE PROTECTION RESPONSIBILITY

1. Identify who has Force Protection (FP) responsibility if an incident occurs. Usually, if working in or visiting a US Embassy, choose Chief of Mission (COM), but if TDY/TAD or Combatant Command duties choose CCMD.

2. Check CCMD/COM agreement for specific responsibilities and consult the FCG contact information section for CCMD FP POC.

3. Statement of Force Protection (FP) responsibility:
5. For US Army and US Army affiliated travel, refer to Para III.A.2.b.(1).(d), above for travelers under USAREUR TACON FP responsibility.

C. MANDATORY PRE-TRAVEL TRAINING AND DOCUMENTATION

NOTE 1: Service components may have more restrictive requirements that their military members, civilian employees, and DoD-sponsored travelers must meet prior to submitting a clearance request.

NOTE 2: FAILURE TO COMPLY WILL CAUSE DELAY AND/OR DISAPPROVAL OF TRAVEL REQUEST.

1. AT Level 1 Training: Antiterrorism Level 1 Training.
   a. Applicability:
      1. Required for all US military, DoD civilians and DoD-sponsored contractors on official travel.
   b. Validity:
      1. Must be completed within 12 months (one (1) year) prior to entry into the AOR.
   c. Instructions:
      1. See attached Level_1_AT_Awareness_Training Instructions.

   a. Applicability:
      1. Required for all US military, DoD civilians and DoD-sponsored contractors on official travel.
   b. Validity:
      1. Must be completed within 12 months (one (1) year) prior to entry into the EUCOM AOR.
   c. Instructions:
      1. See attached ISOPREP_Completion_Instructions.
      2. Fingerprints are not required on the ISOPREP form to enter the EUCOM AOR.

   a. Applicability:
      1. Required for all US military, DoD civilians and DoD-sponsored contractors on official travel.
   b. Validity:
      1. Must be current and completed within 36 months (3 years) prior to entry into the AOR.
      2. Re-currency training is required every 36 months.
   c. Instructions:
      1. See attached SERE_100.2_Completion_Instructions.

4. TTIATP Entry #: Travel Tracker/Individual Antiterrorism Plan entry number.
   a. Applicability:
      1. Required only for US Navy, USCG members and civilian personnel.
(a) TT/IATP is required for all USN personnel traveling while on TAD, TDY, PCS or any other USN authorized status, while not on liberty.

(b) TT/IATP is required for all USCG members and civilian personnel conducting official foreign travel, with the exception of PCS travel and unit deployments.

5. SCI Brief: Sensitive Compartmented Information briefing.
   a. Applicability:
      1. All travelers with SCI clearance.
   b. Validity:
      1. None reported.
   c. Instructions:
      1. Travelers need to contact their local Security Manager and SSO office for requirements and information.

6. FACT: Foreign Affairs Counter-Threat.
   a. Applicability:
      1. Mandatory training requirement for DoD travelers on TDY / Deployment / PCS status assigned for **45 or more cumulative days in a calendar year** under the security responsibility of the Secretary of State/Chief of Mission (i.e., travel under Annex A of the country-specific security MOA).
      2. This requirement does not apply to travelers under the security responsibility of the Combatant Commander (i.e., travel under COCOM, Annex B of the country-specific security MOA), or those on the staff of an international organization.
      3. This requirement does not apply to DoD-Sponsored Contractors unless specified in the contract.
      4. Click here for temporary “Requirements for Waiver Requests”.
   b. Validity:
      1. Five (5) years from completion date.
   c. Instructions:
      1. See attached FACT: CT650 – Foreign Affairs Counter-Threat Instructions.

   a. Applicability:
      1. Mandatory training requirement for DoD travelers on TDY / Deployment / PCS status assigned for **less than 45 cumulative days in a calendar year** under the security responsibility of the Secretary of State/Chief of Mission (i.e., travel under Annex A of the country-specific security MOA).
      2. This requirement does not apply to travelers under the security responsibility of the Combatant Commander (i.e., travel under COCOM, Annex B of the country-specific security MOA), or those on the staff of an international organization.
      3. This requirement does not apply to DoD-Sponsored Contractors unless specified in the contract.
   b. Validity:
      1. Five (5) years from completion date.
   c. Instructions:
1. For Washington Headquarters Services (WHS) / Office of the Secretary of Defense (OSD) travelers: Obtain training via the iCompass Learning Management System (LMS).

8. Other:

   a. For US military, DoD civilian, and Private Industry personnel visits to any German military facilities (including the Ministry of Defense) or for visits to private industry where classified information will be discussed, complete and submit the Request for Visit (RFV) form.

      (1) RFV Form with instructions: Request for Visit. (See III.D, below, for lead-time information.)

      (2) Supplements (if needed): Supplement 1 to RFV; Supplement 2 to RFV.

      (3) E-mail RFV forms to: ODC Berlin. This RFV form will be submitted and forwarded to the German Ministry of Defense for review and approval action.

   g. DoD-contractor visits to any German military facilities or for visits to private industry where classified information will be discussed, the visit request must be processed through DSCA International Division Quantico, Virginia, as the government representative for certification of security clearances. E-mail: dcsa.quantico.dcsa-hq.mbx.request-for-visit@mail.mil.

   h. Consult Joint Risk Assessment Management Program (JRAMP) https://jramp.smil.mil for standardized processes and reporting formats supporting Antiterrorism/Force Protection (AT/FP) risk management. JRAMP is engineered to assist Commanders and Force Protection officers in meeting AT/FP requirements and its use is currently directed in EUCOM OPORD 16-03. In addition, JRAMP provides the primary location for all in-transit AF/FP information, including local information, references, POCs, and links.

D. LEAD-TIME

   1. 30 days.
   2. If lead-time requirement is not met, provide justification why the visit cannot be postponed and must occur on requested dates of travel.
   3. If 30 day lead-time requirement is not met for RFVs, provide justification in a memorandum for record (MFR) as to why the visit cannot be postponed and why the visit must occur on requested dates. Submit MFR along with the RFV. There is no official template for this MFR and no specific signature authority required.
   4. 35 days for 2+4 Treaty Clearance.
   5. 35 days for visits by third-country defense personnel. The MOD will consider late requests only in exceptional circumstances. Assume approval if the MOD does not respond within 20 days.

E. CONTENT OF CLEARANCE REQUEST

   2. MAIN
      a. Subject:
1. In the subject line specify the highest ranked traveler, number of additional travelers, operation and/or exercise name.

b. **Purpose of Travel:**

1. Give the 5W’s. (Who, What, Where, When, Why). Be detailed with reasonable specificity; and avoid acronyms. This should be a stand-alone headline version statement that conveys the gist of the event. Do NOT just use wording such as “TDY/TAD” or “Official”.
   a. Example 1: 2 ea AF Communication personnel for scheduled rotation ISO Network Ops Office, Camp Swampy;
   b. Example 2: 2 ea Army Civil Affairs personnel for 2 iterations of 3 day mil to mil event, Buddy First Aid Principles (TCSMIS Event: BWA ###);
   c. Example 3: 1 ea Navy logistician for Staff Augmentation to embassy OSC for a ship visit.

2. Purpose of travel must be clear and detailed.

c. **Sponsoring Agency:**

1. Select from the drop down menu which agency is paying for this travel.

d. **Notes:**

1. If the APACS request is classified, include paragraph markings and downgrade instructions to ensure timely processing.

3. **ITINERARY**

a. **Approving Organization:**
   1. USDAO Berlin processes Country Clearance requests for ODC-related visits relating to German military facilities/bases/installations or Foreign Military Sales, German defense industry, or defense articles and services.
   2. USDAO Berlin processes Country Clearance requests for USDAO-related visits.
   3. CGUSAREUR/7A Liaison Office processes Special Country (2+4 Treaty & Third country nationals) Clearance requests and for USAREUR-related visits.
   4. USAREUR Personnel Travel Clearance Office processes all Theater Clearance requests.

b. **Country Required Information:**

1. **All Travelers**
   a. None reported. State N/A in this block of the APACS request.

c. **Theater Required Information:**

1. **All Travelers**
   a. State whether the Chief of Mission or CDR EUCOM has FP responsibility for the travelers, and if CDR EUCOM, which component command will exercise that responsibility. Refer to **III.B**, above for determination of FP responsibility.

d. **Location:**

1. Town/city/base the traveler will be in when in-country, be specific.
2. Planned points of crossing of national borders.

e. **Official Travel In-country Lodging and Point of Contact (POC):**

1. **Unit/Organization to be Visited:**
   a. Enter visiting Unit/Org point of contact name.

2. **Unit/Organization POC name:**
   a. Enter visiting Unit/Org point of contact name.

3. **POC rank:**
   a. Enter visiting Unit/Org point of contact rank.

4. **POC commercial phone:**
   a. Enter visiting Unit/Org point of contact commercial phone number.

5. **Lodging Name:**
   a. Enter hotel or military base billeting name.
6. **Lodging Address:**
   a. Enter hotel or billeting physical address.

7. **Lodging commercial phone:**
   a. Enter commercial phone number.

f. **Logistical Support:**
   1. List any requirements of logistical support expected from US Embassy personnel.
      a. Example, hotel reservations, ground transportation, etc.

4. **TRAVELER**
   
   a. **Mission Training Requirements:**
      1. Relevant required training prior to travel, if not already addressed in the traveler section.
      a. Example: Information pertaining to the approval of the FP Plan, required statements, etc.
   b. **Traveler Notes:**
      1. Full name and rank/rank (i.e., GS-13, etc), and branch of service.
      2. Passport number (preferred) or DoD ID number.
      3. Date of birth.
      4. Place of birth (i.e., state and country).
      5. Full address (to include ZIP code and acronym, if applicable).

5. **Traveler’s Home Station Point of Contact (POC):**
   
   a. Local representative at traveler's home station/unit who can be reached on their behalf while on travel.

1. **Name:**
   a. Enter Supervisor’s or Commander’s name.

2. **Unit/Organization Name:**
   a. Enter Unit/organizational name and/or symbol.

3. **POC Commercial phone:**
   a. Enter POC commercial phone.

4. **Home station POC e-mail:**
   a. Enter home station POC e-mail.

5. **POC rank:**
   a. Enter POC rank.

6. **Unit Location:**
   a. Enter Unit/organizational location (i.e., base, post, etc.).

**SECTION IV: PERSONNEL ENTRY REQUIREMENTS FOR LEAVE TRAVEL**

EUCOM REQUIRES ALL TRAVELERS TO ENROLL IN THE DOS’S SMART TRAVELER ENROLLMENT PROGRAM (HTTPS://STEP.STATE.GOV) PRIOR TO ENTERING OR TRAVELING WITHIN THE EUCOM AOR, REGARDLESS IF THEATER CLEARANCE/COUNTRY CLEARANCE IS REQUIRED.
NOTE 1: Measles, mumps, and rubella are endemic in many European countries. See I.C.1.a., above, for requirements/recommendations.

A. CLEARANCE REQUIREMENTS

NOTE 1: Travelers under USAREUR's TACON for FP responsibility must refer to the policy located at https://intelshare.intelink.gov/sites/usareur/travel/.

1. COUNTRY CLEARANCE

   NOTE Country Clearance is not required.

2. THEATER CLEARANCE

   NOTE 1: Theater Clearance is required for Army (USA), Army Reserve (USAR) and Army National Guard (ARNG) personnel traveling on leave. The Theater Clearance requirement will change from "Not Required" to "Required", ONLY once a traveler (with services USA, USAR, or ARNG) has been added and assigned to that country/itinerary, using the "Add Traveler" button.

   a. Required for:
      1. DoD-Military:
         i. Theater Clearance is required ONLY for US Army (USA), Army Reserve (USAR) and Army National Guard (ARNG) travelers.

            (i) Army Reserve personnel, when activated, and Army National Guard, when in Title 10 status.

         iii. Request Theater Clearance via APACS. For information on APACS, see IV.E, below.
         iv. For questions concerning Theater Clearance requirements or the status of the Theater Clearance for a submitted APACS request, contact USAREUR Personnel Travel Clearance Office with the APACS Request ID number.

      2. DoD-Civilian:

         i. Theater Clearance is not required.
         ii. Travelers are highly encouraged to adhere to EUCOM's anti-terrorism policy, and personnel recovery training/documentation procedures for their own safety and security and highly encouraged to register with the US Embassy prior to or immediately upon arrival in-country.

      3. Family Member:

         i. Theater Clearance is not required.
         ii. Travelers are highly encouraged to adhere to EUCOM's anti-terrorism policy, and personnel recovery training/documentation procedures for their own safety and security and highly encouraged to register with the US Embassy prior to or immediately upon arrival in-country.

   b. Additional Information:
      1. See IDENTIFICATION CREDENTIALS FOR LEAVE TRAVEL requirements in section I.B.
      2. See IMMUNIZATIONS AND OTHER MEDICAL REQUIREMENTS in section I.C.
      3. See IMMIGRATION, CUSTOMS, OR QUARANTINE INSPECTION in section I.D.
      4. See OTHER general requirements in section I.H.

3. SPECIAL AREA CLEARANCE
NOTE Special Area Clearance is not required.

B. FORCE PROTECTION RESPONSIBILITY
NOTE 1: Clearance not required.

1. Identify who has Force Protection (FP) responsibility if an incident occurs. Usually, if working in or visiting a US Embassy, choose Chief of Mission (COM), but if TDY/TAD or Combatant Command duties choose CCMD.
2. Check CCMD/COM agreement for specific responsibilities and consult the FCG contact information section for CCMD FP POC.

C. MANDATORY PRE-TRAVEL TRAINING AND DOCUMENTATION

NOTE 1: FAILURE TO COMPLY WILL CAUSE DELAY AND/OR DISAPPROVAL OF TRAVEL REQUEST.

1. AT Level 1 Training: Antiterrorism Level 1 Training.
   a. Applicability:
      1. Required ONLY for US Army, Army Reserve and Army National Guard travelers when in Title 10 status.
   b. Validity:
      1. Must be completed within 12 months (one (1) year) prior to entry into the EUCOM.
   c. Instructions:
      1. See attached Level_1_AT_Awareness_Training Instructions.

   a. Applicability:
      1. Required ONLY for US Army, Army Reserve and Army National Guard travelers when in Title 10 status.
   b. Validity:
      1. Must be completed within 12 months (one (1) year) prior to entry into the EUCOM.
   c. Instructions:
      1. See attached ISOPREP_Completion_Instructions.

   a. Applicability:
      1. Required ONLY for US Army, Army Reserve and Army National Guard travelers when in Title 10 status.
   b. Validity:
      1. Must be completed within 36 months (three (3) years) prior to entry into the EUCOM.
   c. Instructions:
      1. See attached SERE_100.2_Completion_Instructions.

   a. Applicability:
      1. All travelers with SCI clearance.
   b. Validity:
      1. None reported.
   c. Instructions:
1. Travelers need to contact their local Security Manager and SSO office for requirements and information.

D. LEAD-TIME

1. 10 days.
2. If lead-time requirement is not met, provide justification why the visit cannot be postponed and must occur on requested dates of travel.

E. CONTENT OF CLEARANCE REQUEST

NOTE 1: Clearance not required.

   Complete the APACS request using the following guidance.
2. MAIN
   a. **Subject:**
      1. In the subject line specify leave travel, the highest ranked traveler, and number of additional travelers.
   b. **Notes:**
      1. Reason for leave. Specify reason such as vacation, leisure, family visit, dying family member, etc.
3. **ITINERARY**
   a. **Approving Organization:**
      1. [USAREUR Personnel Travel Clearance Office](https://apacs.milcloud.mil/apacs) processes all Theater Clearance requests. Clearance required **ONLY** for US Army, Army Reserve and Army National Guard travelers when in Title 10 status.
   b. **Country Required Information:**
      1. **All Travelers**
         a. Not required. State N/A in this block of the APACS request.
   c. **Theater Required Information:**
      1. **All Travelers**
         a. Not required. State N/A in this block of the APACS request.
   d. **Location:**
      1. Town/city/base the traveler will be in when in-country, be specific.
   e. **Leave Travel In-country Lodging and Point of Contact (POC):**
      1. **Lodging Name:**
         a. Enter lodging/hotel name or state home.
         b. Enter the words “Leave Travel” in the “Lodging Name/Description” field.
         c. Enter the name of the person to be visited and that person’s relationship to the primary traveler. If staying in a hotel, enter the hotel name.
      2. **Lodging Address:**
         a. Enter hotel/house physical address.
         b. Enter the address of the person to be visited. If staying in a hotel, enter the hotel address.
         c. Enter the phone number of the person to be visited. If staying in a hotel, enter the hotel phone number.
      3. **Lodging commercial phone:**
         a. Enter commercial phone number.
      4. **POC name:**
         a. Enter visiting point of contact name.
5. **POC address:**
   a. Enter visiting point of contact address.

6. **POC commercial phone:**
   a. Enter visiting point of contact commercial phone number.

4. **TRAVELER**
   a. **Mission Training Requirements:**
      1. Relevant required training prior to travel, if not already addressed in the traveler section.
         a. Example: Information pertaining to the approval of the FP Plan, required statements, etc.

5. **Traveler's Home Station Point of Contact (POC):**
   a. Local representative at traveler's home station/unit who can be reached on their behalf while on travel.

   1. **Name:**
      a. Enter Supervisor’s or Commander’s name.

   2. **Unit/Organization Name:**
      a. Enter Unit/organizational name and/or symbol.

   3. **POC Commercial phone:**
      a. Enter POC commercial phone.

   4. **Home station POC e-mail:**
      a. Enter home station POC e-mail.

   5. **POC rank:**
      a. Enter POC rank.

   6. **Unit Location:**
      a. Enter Unit/organizational location (i.e., base, post, etc.).

**SECTION V: MARITIME ENTRY REQUIREMENTS**

**A. CLEARANCE REQUIREMENTS**

1. **Blanket Clearances.**
   a. None.

2. **One-Time Clearances.**
   a. Required. All US Navy, US Coast Guard, US Naval Ships (USNS), and commercial vessels under contract and performing duties on behalf of the US Government that wish to enter port in Germany, stay in German territorial waters, or transit the Kiel Canal are required to request diplomatic clearance from the German Ministry of Defense via USDAO Berlin.
   b. Not required for innocent passage through German territorial waters.

**B. LEAD-TIME AND VALIDITY**
1. Lead-time.
   a. Diplomatic clearance requests due to USDAO Berlin:
      
      (1) 30 calendar days in advance for conventional units.
      
      (2) 12 weeks in advance for nuclear propulsion units.
      
   e. LOGREQs from USS and USNS due to USDAO Berlin:
      
      (1) 30 calendar days in advance for conventional units.
      
      (2) 12 weeks in advance for nuclear propulsion units.
      
   i. Supplemental forms are required by the German Ministry of Defense for ships participating in maritime festivals, such as Kiel Week, Hamburg Port Festival, Hanse Sail (Rostock), or Weekend on the Jade (Wilhelmshaven). Contact USDAO Berlin via SIPR e-mail no later than 45 days in advance to coordinate additional information requirements.

2. Validity.
   a. Ship clearances are valid for approved dates only. All modifications need to be coordinated through USDAO Berlin prior to arrival.

C. ADDRESSES FOR CLEARANCE REQUESTS

1. USDAO Berlin has limited access to message traffic. To ensure timely processing, a copy of all Diplomatic Clearance, LOGREQ, and FP LOGREQ messages must be sent via SIPR e-mail to USDAO Berlin.

Action:
FLEET Commander
USDAO BERLIN

Info:
AMEMBASSY BERLIN
SECSTATE WASHINGTON DC
SECDEF WASHINGTON DC
JOINT STAFF WASHINGTON DC
CNO WASHINGTON DC
COMUSNAVEUR NAPLES IT
COMSIXTHFLT
CTF 63
CTF 65
D. CONTENT OF CLEARANCE REQUEST

1. US Navy: Consult OPNAVINST C3128.3U, Enclosure (2).
2. US Coast Guard: Consult COMDTINST 3128.1H, Enclosure (3).
3. Ensure all official diplomatic clearance requests are appropriately marked as either unclassified or releasable to Germany.
4. Required information.
   a. For all diplomatic clearance requests:
      (1) Name of port.
      (2) Type of visit (formal, informal, routine).
      (3) Ship name, type, and hull number.
      (4) Number of embarked officers and enlisted.
      (5) DTG of entry to and exit from German territorial waters.
      (6) Latitude and longitude of German territorial waters entry and exit points.
      (7) Requested communication frequencies (e.g., CH 16, CH 72, etc.).
      (8) Special requests (e.g., flight operations in territorial waters or while pierside).
   q. For port visits:
      (1) Name and rank of Commanding Officer and (if embarked) Group Commander.
      (2) DTG for port arrival and departure.
      (3) Required water depth at berthing place.
      (4) Ship parameters: Length, Beam, Draft, Required Depth.
   y. For Kiel Canal transits:
(1) DTG of lock arrival (Kiel-Holtenau heading west, Brunsbuettel heading east).

(2) If canal tugs are requested or not.

c. For stays in German territorial waters:

   (1) 1. Reason for stay (e.g. anchoring, navigational maneuvers, replenishment, training).

5. Note the unique German requirement to provide time, date, and location of German territorial waters entry and exit in the diplomatic clearance request. Omissions will delay the receipt of diplomatic clearance.

6. Supplemental forms are required by the German Ministry of Defense for ships participating in maritime festivals such as Kiel Week, Hamburg Port Festival, Hanse Sail (Rostock), or Weekend on the Jade (Wilhelmshaven).

7. Contact USDAO Berlin via SIPR e-mail no later than 45 days in advance to coordinate additional information requirements.

E. NAVIGATION AND OTHER OPERATIONAL INFORMATION

1. The discharge or dumping of solid wastes or sewage is not permitted in German territorial waters. This waste also includes black water and grey water (from washing machines, showers, etc.). Special facilities for said disposal can be provided in port if necessary.

2. Tests of the propulsion plant and operating sonar equipment in the port may only be conducted with the consent of the port authority.

3. Operating radio transmitters is permitted only on the frequencies authorized in the Diplomatic Clearance in order to avoid possible interference with German radio communication services.

4. According to the German Ministry of Defense, USS and USNS vessels intending to enter a German port, transit the Kiel Canal, or anchor in German territorial waters should send a report including Diplomatic Clearance number to HQ DEU NAVY (INFO CINCGERFLEET) upon entering German territorial waters.

F. OTHER

1. None.

SECTION VI: CONTACT INFORMATION

A. COUNTRY

1. Aircraft Clearance Approver
   a. Organization/Unit: USDAO Berlin
      1. Phone:
         1. Primary:
            i. 011-49-30-8305-2486 / 2371 / 2469 / 2375
2. After Duty Hours/Emergency:
   i. Call the US Embassy switchboard at 011-49-30-8305-0

2. E-mail:
   1. Unclassified: usdaoberlin@state.gov
   2. Classified: daoberlin@dia.smil.mil

3. Fax:
   1. Unclassified: 011-49-30-8305-2065

2. Personnel Clearance Approver

a. Organization/Unit: USDAO Berlin
   1. Phone:
      1. Primary:
         i. 011-49-30-8305-2486 / 2371 / 2469 / 2375
      2. After Duty Hours/Emergency:
         i. Call the US Embassy switchboard at 011-49-30-8305-0
   2. E-mail:
      1. Unclassified: usdaoberlin@state.gov
      2. Classified: daoberlin@dia.smil.mil
   3. Fax:
      1. Unclassified: 011-49-30-8305-2065

b. Organization/Unit: ODC Berlin
   1. Phone:
      1. Primary:
         i. 011-49-30-8305-2116
      2. After Duty Hours/Emergency:
         i. Call the US Embassy switchboard at 011-49-30-8305-0
   2. E-mail:
      1. Unclassified: BerlinRFV@state.gov (Request for Visit (RFV))
   3. Fax:
      1. Unclassified: 011-49-30-8305-2445

c. Organization/Unit: CGUSAREUR/7A Liaison Office
   1. Phone:
      1. Primary:
         i. 011-49-30-8305-2311 / 2330 / 2149 or from within Germany: 030-8305-2311 / 2330 / 2149
      2. After Duty Hours/Emergency:
         i. Call the US Embassy switchboard at 011-49-30-8305-0
   2. E-mail:
      1. Unclassified: usarmy.badenwur.usareur.mbx.usareur-ino-berlin-group@mail.mil
   3. Fax:
      1. Unclassified: 011-49-030-8305-2504

3. Maritime (Ship) Clearance Approver

NOTE 1: No information provided.

a. Organization/Unit: USDAO Berlin
   1. Phone:
      1. Primary:
         i. 011-49-30-8305-2486 / 2371 / 2469 / 2375
      2. After Duty Hours/Emergency:
         i. Call the US Embassy switchboard at 011-49-30-8305-0
   2. E-mail:
      1. Unclassified: usdaoberlin@state.gov
      2. Classified: DAO_Berlin2@dia.smil.mil
   3. Fax:
      1. Unclassified: 011-49-30-8305-2065
4. Other (Force Protection Detachment, etc.)

a. Organization/Unit: Coast Guard personnel: Office of International Affairs (CG-DCO-I)
   1. Phone:
      1. Primary:
         i. 202-372-447
   2. E-mail:
      1. Unclassified: foreigntravelpolicy@uscg.mil

b. Organization/Unit: IMCOM - Europe G-1
   1. Phone:
      1. Primary:
         i. COMM: 011-49-611-143-544-1540 (Outside Germany) or 061-1143-544-1540 (Within Germany)
         ii. DSN: 314-544-1540

B. THEATER

1. Personnel Clearance Approver
   a. Organization/Unit: USAREUR Personnel Travel Clearance Office (For US Army Personnel Only)
      1. Phone:
         1. Primary:
            i. COMM: 011-49-6111-43-537-3191
            ii. DSN: 314-537-3191
   2. E-mail:
      1. Unclassified: paul.u.gerber.civ@mail.mil
      2. Classified: paul.u.gerber.civ@mail.smil.mil
   b. Organization/Unit: USAREUR G3 Mobilization and Reserve Affairs
      1. Phone:
         1. Primary:
            i. COMM: 011-49-6111-43-537-0802 / 3735 (For USAR travel)
            ii. DSN: 314-537-0802 / 3735 (For USAR travel)
            iii. COMM: 011-49-6111-43-537-3721 (For ARNG travel)
            iv. DSN: 314-537-3721 (For ARNG travel)
   c. Organization/Unit: US Marine Corps Forces Europe/Africa (For Marine Corp Personnel)
      1. Phone:
         1. Primary:
            i. COMM: 011-49-7031-15-2380
            ii. DSN: 314-431-2380
   2. E-mail:
      1. Unclassified: MARFOREUREAFCOMMANDCENTER@usmc.mil
      2. Classified: MARFOREUR-AF-CMDCTR@usmc.smil.mil

2. Anti-Terrorism Representative

a. Organization/Unit: USAREUR G-3 ATO Office (For US Army Personnel Only)
   1. Phone:
      1. Primary:
         i. COMM: 011-49-6111-143-537-3126 / 3687 / 3712 / 3132
         ii. DSN: 314-537-3126 / 3687 / 3712 / 3132
   2. STE/SVoIP:
      i. 314-537-3126 / 3687 / 3712 / 3132
2. **E-mail:**
   1. Unclassified: usarmy.wiesbaden.usareur.list.usareur-g-3-ato-office@mail.mil

**b. Organization/Unit:** MARFOREUR/AF G3 Protection (Hours of Operation: Monday-Friday: 0800-1630)

   1. **Phone:**
      1. **Primary:**
         i. DSN: 314-431-2137 / 2432 / 2387
      2. **STE/SVoIP:**
         i. 304-431-2188 / 2369

   2. **E-mail:**
      1. Unclassified: marforeuraf_protection@usmc.mil
      2. Classified: marforeuraf_protection@usmc.smil.mil

3. **Personnel Recovery Representative**

   a. **Organization/Unit:** USAREUR G3 Personnel Recovery (For US Army Personnel Only)

      1. **Phone:**
         1. **Primary:**
            i. COMM: 011-49-6111-43-537-3518
            ii. DSN: 314-537-3518
            iii. COMM: 011-49-6111-43-537-3517
            iv. DSN: 314-537-3517
         2. **STE/SVoIP:**
            i. 314-537-3518 / 3517

      2. **E-mail:**
         1. Unclassified: usarmy.wiesbaden.usareur.mbx.g3-personnel-recovery@mail.mil

   b. **Organization/Unit:** MARFOREUR/AF G3 Protection (Hours of Operation: Monday-Friday: 0800-1630)

      1. **Phone:**
         1. **Primary:**
            i. DSN: 314-431-2137 / 2432 / 2387
      2. **STE/SVoIP:**
         i. 304-431-2188 / 2369

      2. **E-mail:**
         1. Unclassified: marforeuraf_protection@usmc.mil
         2. Classified: marforeuraf_protection@usmc.smil.mil

**C. SPECIAL AREA**

1. **Special Area Clearance Approver**

   NOTE 1: Not required.

**SECTION VII: TRAVEL INFORMATION**

A. **DEPARTMENT OF STATE SAFETY AND SECURITY INFORMATION**

1. **Travel Advisory:**
   a. Advisories apply up to four (4) standard levels of travel advice, to include description of risks, and provide clear actions travelers should take to help ensure their safety while in country.
   b. Click here for the entire Advisory.
c. Click here for the Travel Advisory map.

2. Country Information Page and Travel Alerts:
   a. The country information page provides important details about the country and current Alerts to inform specific safety and security concerns, such as demonstrations, crime trends, weather events, etc.
   b. Click here for country information and alerts.

3. Smart Traveler Enrollment Program (STEP):
   a. Enroll in STEP to receive up-to-date safety and security information while traveling.
   b. Click here to enroll.

4. General Information About Traveling and Living Abroad:
   a. DOS provides additional useful travel information.
   b. Click here for details.

5. Additional Information:
   a. None.

B. US EMBASSY AND CONSULATES

1. US Embassy Berlin
   a. Location: Clayallee 170, 14191 Berlin, Germany
   b. Contact Information:
      a. Phone:
         1. Switchboard: 011-49-30-8305-0
         2. After Duty Hours/Emergency: 011-49-30-8305-0
      b. E-mail:
         1. Unclassified: ACSBerlin@state.gov
      c. Fax:
         1. Unclassified: 011-49-30-8305-1215
      d. Website:

2. US Consulate General Frankfurt
   a. Location: Giessener Street 30, 60435 Frankfurt am Main
   b. Contact Information:
      a. Phone:
         1. Switchboard: 011-49-69-7535-0
         2. After Duty Hours/Emergency: 011-49-69-7535-0
      b. E-mail:
         1. Unclassified: FrankfurtPassports@state.gov (For passports, Consular Report of Birth Abroad and Citizenship) or GermanyACS@state.gov (For all other questions)
      c. Fax:
         1. Unclassified: 011-49-69-7535-2277
      c. Hours:
         1. US Consulate General Frankfurt: Routine calls Monday - Thursday 1400L - 1600L

3. US Consulate General Munich
   a. Location: Koeniginstrasse 5, 80539 Munchen
   b. Contact Information:
1. **Phone:**
   1. Switchboard: 011-49-89-2888-0
   2. After Duty Hours/Emergency: 011-49-89-2888-0

2. **E-mail:**
   1. Unclassified: ConsMunich@state.gov

3. **Fax:**
   1. Unclassified: 011-49-89-280-9998

2. **US Consular Agent Bremen**

   a. **Location:** The US Consular Agency in Bremen is closed until further notice.

3. **US Consular Agent Hamburg**

   a. **Location:** Alsterufer 27/28, 20354 Hamburg

   b. **Contact Information:**
      a. **Phone:**
         1. Switchboard: 011-49-40-411-71-100
         2. After Duty Hours/Emergency: 011-49-30-8305-0 (US Embassy Berlin)
      b. **Fax:**
         1. Unclassified: 011-49-40-4132-7933
      c. **Hours:**
         1. Consular services are only provided at the Consulate General in Hamburg through periodic visits by consular staff from Berlin.

4. **US Consular Agent Dusseldorf**

   a. **Location:** Willi – Becker – Allee 10, 40227 Dusseldorf

   b. **Contact Information:**
      a. **Phone:**
         1. Switchboard: 011-49-211-788-8927
      b. **Fax:**
         1. Unclassified: 011-49-211-788-8938
      b. **Hours:**
         1. Consular services are only provided at the Consulate General in Dusseldorf through periodic visits by consular staff from Frankfurt.

2. **US Consulate General Leipzig**

   a. **Location:** Wilhelm-Seyfferth Street 4, 04107 Leipzig

   b. **Contact Information:**
      a. **Phone:**
         1. Switchboard: 011-49-341-213-84-0
         2. After Duty Hours/Emergency: 011-49-30-8305-0 (US Embassy Berlin)
      b. **Hours:**
         1. Consular services are only provided at the Consulate General in Leipzig through periodic visits by consular staff from Berlin.

2. **Holidays:**
   
   a. The US Embassy is closed on US and German holidays.

**C. TIME CONVERSION**
1. Local Standard Time is Z + 1. Daylight Savings Time is Z + 2.
2. Daylight Savings Time is in effect from the last Sunday in March through the last Sunday in October.

D. CUSTOMS REGULATIONS

1. Refer to the following website for information on customs requirements and import restrictions:
   a. The Personal Property Consignment Instruction Guide – Online (PPCIG-OL):

2. All travelers entering or departing the European Union (EU) with €10,000 Euros (or equivalent in other currencies) or more in cash, are required to declare that amount of cash to customs authorities upon arrival or departure. Travelers must complete customs form (ensure it is signed/stamped), retain, and be prepared to show to customs officials upon departure. Cash includes cash, checks (travelers, personnel, third party, etc.), money orders, bank drafts, and other cash instruments. This restriction does not apply to travel between EU countries.

3. See the Customs Executive Agent CG USAREUR official website (http://www.eur.army.mil/opm/customs/gercustoms.htm) for requirements/import restrictions:
   a. Tourist Purchases/Import Restrictions: http://www.zoll.de/EN/Private-individuals/Travel/Entering-Germany/Restrictions/restrictions_node.html
   b. Members of the US forces community who bring their pets along when they arrive in Germany for assignment will be charged a fee by German authorities. See the US Army Europe press release about the new fee for pets arriving at Ramstein and Frankfurt. http://www.eur.army.mil/news/2013/20130125_Pet_fee.html
   c. Pets/Animals/Plants/Hunting Trophies: For additional information and instructions on dogs and cats, visit PPCIG-OL at https://tops.ppcigweb.sddc.army.mil/ppcig/menu/query/country.do; select “Germany” and go to Para six (6), (PETS/QUARANTINE).
   d. Firearms: Only PCS personnel are authorized shipment of privately owned firearms. For requirements/restrictions, see http://www.eur.army.mil/rmv/Firearms/default.htm and PPCIG-OL at https://tops.ppcigweb.sddc.army.mil/ppcig/menu/query/country.do; select “Germany” and go to Para seven (7), (PRIVATELY OWNED FIREARMS).

4. Germany has strict customs regulations concerning temporary importation into or export from Germany of items such as firearms, military artifacts (particularly those pertaining to the Second World War), antiques, medications/pharmaceuticals and business equipment. Under German law it is also illegal to bring into, or take out of, Germany literature, music CDs, or paraphernalia that glorifies fascism, the Nazi past, or the “Third Reich.” Contact the German embassy in Washington or one of the German consulates in the United States for specific information regarding customs requirements.

5. USAG Stuttgart Directorate of Emergency Services Notice: Diesel Vehicle Ban Umwelt (Environmental) Zone, which includes Patch, Kelley, and Robinson Barracks.

E. HEALTH PRECAUTIONS

1. TRICARE eligible personnel (including eligible family members) requiring overseas emergency medical care, should contact the nearest TRICARE International SOS assistance center via the following website: http://www.tricare-overseas.com/ContactUs/default.htm. Select the applicable country from the drop-down menu for the International SOS assistance center name and 24-hour phone number.
2. Germany has good medical care and facilities. If the traveler is not a resident of Germany, doctors and hospitals may expect immediate payment in cash. Most doctors, hospitals, and pharmacies do not accept credit cards.

3. If traveling with prescription medication, check with the German government to ensure the medication is legal in Germany. Due to Germany’s strict customs regulations travelers are not allowed to receive prescription medication by mail without special permission. For more information visit the German customs website regarding medicine. Always, carry prescription medication in original packaging with doctor’s prescription.

F. CURRENCY INFORMATION

1. The national currency is the Euro (€ - EUR).
2. For the currency exchange rate, visit the following websites: MSN http://www.msn.com/en-us/money/currencyconverter or http://www.xe.com/
3. There are no currency restrictions. Exchange currency at banks and other authorized facilities.
4. ATMs are widely available throughout Germany. They utilize many of the same account networks that are found in the US, so it is possible in most cases to obtain euros directly from the traveler’s US bank while they are in Germany without paying any inordinate fees for currency exchange. Credit cards are not accepted as widely as in the United States.

G. CLOTHING RECOMMENDATIONS

1. Bring medium and heavy-weight clothing for most of the year, lightweight clothing for summer and rain gear year-round.

H. TRANSIENT ACCOMMODATIONS

1. Lodging is available at most installations of US Air Forces Europe (USAFE). Travelers must coordinate lodging in individual communities before departing from their station or unit.
2. Make reservations at guest houses as far in advance as possible, especially during the summer months.

I. TRAVEL PRECAUTIONS AND INFORMATION

1. Force Protection Condition (FPCON) levels can be viewed via the SIPRnet Joint Risk Assessment Management Program (JRAMP) site via https://jramp.smil.mil.
2. When driving, unless travelers are traveling on a priority road, vehicles coming from the right have the right of way. It is also generally illegal in Germany to pass vehicles on the right. It is illegal to use cell phones while driving in Germany.
3. Travelers with valid US driver’s licenses may drive in Germany for up to six (6) months without acquiring a German driver’s license.
4. The local equivalent of “911” in Germany is “110” for police and “112” for ambulance.