



DoDEA Virtual High School



DOMESTIC TRANSITION PROGRAM

Eligible students

Domestic Transition Program students are dependents of active-duty service members transitioning from an overseas DoDEA-sponsored school program (not including Guam and Puerto Rico) or Non-DoD Schools Program (NDSP) to a school operated by a local education agency (LEA) or another accredited educational program in the United States. Guam and Puerto Rico students may enroll in the DoDEA Virtual High School (DVHS) courses.

Purpose

This is an opportunity for students to complete coursework started in DoDEA that is not offered in the receiving school or conflicts with the scheduling of other required courses.

Enrollment

- 1 Students must be dependents of active-duty service members and attended an overseas DoDEA school (not including Guam and Puerto Rico) or enrolled through NDSP immediately prior to requesting enrollment in the DVHS.
- 2 Does not apply to students transitioning from DoDEA Stateside, Puerto Rico and Guam to an LEA or accredited educational program.
- 3 Enrollment shall be on a tuition basis.
- 4 Courses are offered on a semester basis, commencing each fall and spring.
- 5 Interested students and families should apply directly to the DVHS.

The DoDEA Virtual High School (DVHS) is a fully accredited high school.

Visit www.virtual-hs.dodea.edu for more information

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WHO IS ELIGIBLE?

- » Only active-duty dependents transitioning from an overseas DoDEA-supported program (DoDDS/NDSP) are eligible.
- » Eligibility does not apply to students transitioning from DDESS or DoDDS schools in the United States territories.

WHAT IS THE APPLICATION PROCESS?

- » Immediately prior to requesting enrollment in the DVHS, the student must have been actively enrolled in a DoDEA-sponsored program overseas (DoDDS/NDSP).
- » Students must meet current eligibility guidelines as a dependent of active-duty Service member (Categories 1 A-E) and be transitioning to a public school or another accredited educational program in the United States.
- » Students and their parents should contact the stateside school district to determine if the desired DoDEA courses are unavailable at the local school/program.
- » Interested students and their parents should contact the DVHS by email to request enrollment at VS.Principal@hq.dodea.edu.
- » Once eligibility and need have been determined, the student's sponsor will be advised to complete the appropriate forms to register and make tuition payment.

WHAT IS THE COST?

- » Tuition is set annually in accordance with the Government Accountability Office guidelines. Current tuition is \$549 per semester unit and includes cost of any required printed materials.
- » Tuition must be made in full prior to beginning a course. If the sponsor is unable to pay by the semester, a request can be made to make payments by the quarter. Requests to make quarterly payments must be arranged in writing, with an explanation of the circumstance. Advance approval by the DVHS Administrative Office is required.

HOW DO I KNOW IF MY REQUEST HAS BEEN ACCEPTED?

- » Upon payment confirmation, DVHS will generate an email to the student and his/her sponsor. The email will contain course login, instant messaging (IM) and email account information for the student to participate in the course and communicate with the instructor.

HOW DO I PAY FOR OR GET BOOKS?

- » Most resources are available online. Any books needed are provided by DVHS and are covered in the tuition fee.

WHAT ARE THE LATE ENROLLMENT/EARLY WITHDRAWAL POLICIES?

- » Late Enrollments: A reduction in tuition is given for enrollments which occur after the third or sixth week of a school quarter. The amount of the reduction represents three weeks and six weeks of tuition respectively. No other discounts or reductions are possible.
- » Early-Permanent Withdrawals: Attendance of one day during the quarter requires payment for

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the entire quarter. If a student withdraws permanently (i.e., for the remainder of the school year) only the portion of the semester's tuition attributable to the second or fourth quarter is refundable. For example, if tuition is paid in advance for the first semester and the student withdraws during the first quarter, only the second quarter is refundable. In the same example, if the full year were paid, the second semester would also be refundable.

- » The only exception to the abovementioned refund policy would be if the student were withdrawn at the school's request. In this case, a refund would be prorated based upon the end of the last week of actual attendance.

WHAT IS THE COURSE SCHEDULE?

- » DVHS course schedules are aligned with the DoDDS school calendar dates each year. In general, Semester I begins the fourth week in August and ends the third week of January. Semester II begins the fourth week of January and ends the third week of June. Individual dates vary year-to-year. For more information, please see the DVHS website.
- » Adjustments will be made for students who enter the course due to PCS after the third week of class.

WHAT COORDINATION IS NEEDED WITH THE STATESIDE SCHOOL DISTRICT/ACCREDITED EDUCATIONAL PROGRAM?

- » The sponsor should contact the school district/program to determine what local support may be provided to students enrolled in a DVHS course, such as scheduling the course during the school day, before or after school hours, course credit acceptance, test proctoring assistance, etc.

HOW ARE GRADES COMMUNICATED?

- » Official grade reports will be sent electronically to the student and sponsor's email address on file. Parents also have the option of creating a GradeSpeed account to monitor student progress. Please see the DoDEA website for more information.

HOW WILL I RECEIVE A FINAL TRANSCRIPT?

- » Transcripts are provided upon appropriate written authorization and signatures of the student or parent/guardian (if the student is under 18). Please contact DVHS Counseling Services for more information.

CONTACT INFORMATION

- » For additional questions, please contact VS.Principal@hq.dodea.edu.

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